Minutes: 9th June 2026: 6.45 pm, Macclesfield Institute

1. **WELCOME:**

   Acknowledgement of the traditional owners - the Peramangk people – and their leaders past and present, on whose land we meet tonight.

2. **PRESENT:** P. Worland (Chair), G Harris (Treasurer), K. Stephenson R. Davidson (Vice Chair), C. Stedman L. Boyd, J. Conroy (Sec), B Smith,

3. **APOLOGIES:** T. Slack

4. **GUESTS:** Rodney Foster (Convenor Macclesfield History Group)

   Feedback provided to R. Foster and L. Bullock – fun event, concerns re hall overcrowded. History Group did not receive grant monies this year (Minister suspended grants system funding for history members) Removed tables at request of band & participants after second dance – 2025 $1000 profit, 2026 $500 increased ticket prices and this helped to raise funds for history group.
   Discussed break-even costs- $1000 for band hire. $100 deposit when booked, RSL cost donation for supper $250-300. Can we manage with less ticket sales to increase enjoyment and safety (reduce to 80 attendances to increase safety)? How to value add – can $5 increase in ticket price be sustained? Opportunity to do own catering, but RSL is receiving money as part of the evening.
   History Group – all events have done very well, with positive feedback, have tweaked every subsequent event.
   Do History Group intend to make an annual tradition – has been year by year proposition. Not sure if dance is most useful thing to keep history group going, R. Foster still interested in doing but also has other interests. Originally was tied to Irish history but with each iteration, becoming more about the hall. C. Stedman – possible Country Arts SA grant for source of funding? If made licensed event?

   C. Stedman- how to address bigger issue of supporting history group, other groups who can assist to bolster numbers? R. Foster – group is part of History SA and oral history association of NT and SA. Projects such as cheese factory book revitalized history group. P. Worland- need to document the more recent oral/history of the town.

   Time capsule: R. Foster confirmed no community members asked for it to be opened, S. Bradstreet has the plant list. Possible misunderstanding re need therefore History group do not need to open.

5. **MINUTES OF PREVIOUS MEETING:** <u>Motion</u>: “That the minutes of the meeting held 11/5/2026 be accepted”.

   Moved, J. Conroy Seconded: R. Davidson. Motion carried

Agenda items	Discussion	Decision	Action
6. Business Arising from Minutes			
6.1 Imagine Uraidla presentation + Town Teams Movement (Place Making)	• Officially joined TT movement. Received info re resources and idea • Contact person is SA Jess de Campo, (Chair of Imagine Uraidla) also has official position in TT		P. Worland
Agenda items	**Discussion**	**Decision**	**Action**
6.2 Foyer improvements	• Quotes received Ant Evo & CPJ (has been increased to $200 to cover cost of doors not in initial quote) • C. Stedman – possible to paint façade of foyer and ?? for the mural • Contribution to institute by Gordon Thurmer? (consider photo for history group) • Repaint kitchen? Upgrade when the sound proofing comes in? • P. Worland outcome of ramp not built Cr. R. Voogt unable to secure unused funding as the $$ came from fire safety cost centre. • MBDC proposal - Condition audit of halls for maintenance • Cr. R. Voogt moved motion to start with Maccy. K. Stephenson - may be able to raise cleaning of façade then? • $20K has been invested already for doors and electrical work over stage	**Motion**: CPJ painting be contracted to paint foyer. Moved: R. Davidson. Second: B. Smith. Motion Accepted. Also ask CPJ for quote for façade and for kitchen Install separate lock box for Green Room Hirer access only If possible before next market? (Green room may be used as interim storage for trolley on market days)	R. Davidson B. Smith

Agenda items	Discussion	Decision	Action
6. Business Arising from Minutes (cont.)			
6.3 Noise in supper room	• R. Davidson met C. Mobbs to draw up plan - 8 panels very light poly frames covered in material, hung by chains, • C. Stedman – will it accommodate different lighting in supper room in future if required?	R. Davidson approves design. Seek quote from MMS by next meeting	R. Davidson/B. Smith
6.4 Township Plan update + Macclesfield Leaders meeting	• Update relates to discussion re council budget. Following March meeting email to towns groups feedback on priorities to 8-9 groups – nil response. Possibly interest in Maccy leaders' group is more about networking rather than supporting lobbying		
6.5 Sports Trophy awards	• Deferred • Softball awards proposed 'Rookie of the Year'	MCA previously agreed tennis and cricket awards given to be community service type award rather than sporting.	T. Slack
6.6 Time Capsule	• Given R. Fosters comments (above Guests)	No action to remove in near future	
6.7 Proposed access agreement for hirers	• Add policy reference and agreement then distribute	R. Davidson needs to send doc to SpacetoCo to add to hire details To be sent out to current users Risk mitigation – support R. Davidson in hall booking process	L. Boyd J. Conroy

Agenda items	Discussion	Decision	Action
6. Business Arising from Minutes (cont.)			
6.8 Changes to event support grants – reserve fees for community events	• P. Worland worked with Cr. A. Fordham to seek clarification from MBDC • June agenda change for fees and charges but appears to still apply to community events over 100 people	Write a polite letter to MBDC regarding review decision, raise concerns re application of fee to events which are not ticketed and not exclusive	P. Worland
6.9 External Power outlets to Institute forecourt	• Quote from A. White Electrician to install 15 amp. point for food trucks • C. Stedman - for future needs second 15 amp if possible?	Proceed with new power outlets	R. Davidson
7. Correspondence			
7.1 Annual Business Plan and Budget 2026/27. Public meeting and submission	• P. Worland circulated email re MBDC budget includes 45k budget for township signs (to 30% design). Our share of this is only identified benefit for Macclesfield from $200m+ budget • Discussed with D. Oldenhove, RSL • Two suggestions: -Design for playground equipment, shade and update equipment which was ~15 years old when installed. - Rec grounds site plan needs to progress to address many issues	Committee agreed put both up with Rec Ground first, playground second. Penny to discuss with Rec Grounds Committee Prepare draft Submission for circulation by email, speak at public meeting	P. Worland
7.2 Macclesfield Skate Facility review	• Youth event skate clinic design conversation – highlighted some elements are unsuitable for younger and in experienced riders. P. Worland contacted MBDC to provide feedback and ask to be included in review of design in future.	MBDC staff inspected and advised April 2026 Independent Skate Park audit completed, no safety reports were identified. MCA's points raised can be considered when a playground renewal on this site happens	P. Worland

Agenda items		Discussion	Decision	Action
7.	**Correspondence (cont)**			
7.3	29 Venables St – planning consent granted	• FYI – application was approved	Nil	
7.4	Fogo Trial	• Food and organics green waste. MBDC initiative	MCA representative appointed to attend	C. Stedman
8.	**New Business**			
8.1	Standard MCA risk assessment paperwork	• Circulated for consideration and feedback • Educational and assists people unfamiliar with Risk Assessment to complete	Read prior to next meeting, consider to adopt as MCA purposes.	All
8.2	Website aspirations	• C. Stedman and L. Boyd to meet/discuss purpose of website public, community interface, MCA storage • Suggested new logo, add Town Team to marketing		L. Boyd/C. Stedman
8.3	Sound and lighting ideas for hall and supper room	• Consider improving functional lighting to make more attractive proposition for events, bands	Prepare a proposition for future tech enhancement. Softer mood lighting, sound options	C. Stedman
8.4	Purchase of sand/shot bags or similar to replace water weights for marquees	• 10kg standard • received quote 20x10kg, 10 x 5 kg • Cost of freight increases cost.	Motion: allocate budget of up to $1500 for purchases Move: P. Worland, Second: L. Boyd Look for a local supplier	C. Stedman
8.5	Share arrangement for green pantry cart in shed	• P. Worland spoke with H. Jewell about occasional use of the cart • Permission received form Hannah	Nil	

Agenda items		Discussion	Decision	Action
8.	**New Business (cont.)**			
8.6	Institute renewal (the ramp issue) – MBDC decision	• See Business Arising 6.2		
8.7	MBDC insurance for hall committees	• P. Worland attended meeting - halls advised MBDC insurance does not cover organisation. Current insurer LCIS will continue with MBDC & have agreed to allow council to cover insurance for their Community Stewards'. • For 12 months there will be an individual policy for each association that MBDC will cover. Year 2 Council will continue to cover or reimburse self-purchased insurance.	Monitor developments at MBDC re insurance.	P. Worland
9.	**MCA Planner**			
9.1	Working Bee - safety check tables & chairs	• Audit of damaged black card tables & white trestle tables. Check replacement required & action	See hall report	R. Davidson/B. Smith
9.2	EOFY	• Submit invoices before end of June		
9.3	Planning for AGM – Sunday 9 or Monday 10 August	• Discussed dates • Explore the 'Pitch to Win' idea. •	Agreed Sun August 23rd Get more info from Imagine Uraidla on how they publicized and ran the 'Pitch'	B. Smith
10.	**Finance**			
10.1	Report	• Nil report received		

Agenda items	Discussion	Decision	Action
10. Finance (cont.)			
10.2 Approved expenditure in 2025/26	• Reminder where possible to purchase approved items for MCA activities		G. Harris
11 **Events update**			
11.1 Planting Day Davenport Square, 31 May	• Thank you to all who came • Disappointing less non-MCA attendees. Feedback – promotion was not seen by some residents.	Feedback to D. Oldenhove re electronic sign – too much info, too quick	??
11.2 Strawberry Fete events committee starts	• Suggestion that groups who benefit from Strawberry Fete have a rep contribute to group - Lions, School • M. Buckby, E. White – Social Media? K. Turner not available, • C. Nolan L. White, S. Vowles, – on the day only,	Discuss with C. Gordon. M. Buckby Stalls and booking registration	P. Worland L. Boyd
11.3 Arts Festival, including MBDC event grant	• Declined MBDC event grant monies as unable to offer an event before end of July as per MBDC advice for extension date.	4 Artists contacted re availability to meet to discuss next steps.	J. Conroy
12. **Grants update**			
12.1 Social Impact Grant 2024/25– Battunga Youth Partnership	• Acquittal Report is due end of July. P. Worland working with Reclink on evaluation. Surveys went out to youth and parents last week.		P. Worland

Agenda items	Discussion	Decision	Action
12. **Grants update (cont.)**			
12.2 PIRSA Thriving Regions Fund – Thriving Communities	• PIRSA grant accepted, invoices to be sent 2026/27 FY. Install paths/ sculptures Nov - early Dec, when ground dry enough. C. Mobbs (MMS) reviewed sculpture footings/design & advised to contact original design engineer.	Next steps: sculpture locations and path alignment. This will impact on the footings design Awaiting response from MBDC re appointed project manager to obtain approvals in good time	P. Worland
12.3 DCMB Community Grant – Battunga Youth Partnership	• Grant acceptance and invoice to MBDC is due now		
12.4 MBDC Community Infrastructure Grants – Sculpture installation	• Application passed the initial checks for completeness. Decision expected August 2026		P. Worland
12.5 Community Events Grants	• Applications for Strawberry Fete, Carols in the Square and Arts Festival/ Creative Pursuits submitted. Decisions expected August		
12.6 Battunga Youth funding opportunities	• DHS Social Impact 2025/26 - In progress due 11/6/26 • Rotary Mount Barker - Successful for $1200. • SA Power - in progress due 15/6/26	Unable to apply for SI grant as needs to be innovative project to explore other grant opportunities Attend 15 June event to receive grant	P. Worland K. Stephenson

Agenda items	Discussion	Decision	Action
12. **Grants update (cont.)**			
12.6 Battunga Youth funding opportunities (cont.)	• Additional info re Battunga Youth finances. Donations secured from Meadows Community Association and Memorial Hall Committee ($3K) and Battunga Lion's Club ($2K). Council's contribution in 2026/27 currently proposed to be around $6K including in-kind - from MBDC operational budget for Children and Youth, not a community grant. • We have enough certainty to extend the service agreement with Reclink Australia and can guarantee employment for the youth worker to around October. But will need at least $15K more for the rest of 2026/27. It's not going to be easy to get that. Options are a) DHS Social Impact Grant is successful. b) Council significantly lifts its financial contribution or c) We find a corporate sponsor or philanthropist	Hope to convince them to increase to at least $10K. MBDC offer grant and other grants extend out to Oct and need to apply for funding for next year Keen to explore the potential of c) at the July meeting. Also going to meet with our MPs to see if they can back us and if they have any suggestions.	P. Worland/K. Stephenson
12.7 Social Impact Grant – shed for Pantry and storage	• Instead of Battunga Youth, P. Worland suggested grant application for small shed replacement • New slightly larger shed for pantry (2.4H x 3.2 x 5.4) insulated dedicated end for pantry stuff,	Motion: Apply for $16000 DHS Social Impact Grant, MCA pay for electrical and paving path Moved; P. Worland, Second: R. Davidson	P. Worland

Agenda items	Discussion	Decision	Action
12. Grants update (cont.)			
12.7 Social Impact Grant – shed for Pantry and storage (cont.)	• Shed quote - $17K quote + electrical connections + paving path (MCA in kind contribution?? $1500)		
13. Reports			
13.1 Hall report	• Electricity costs for pantry fridge (~ $30 p.w.) needs to be clarified to discuss payment with Pantry. • Stocktake tables chairs gazebos – lg shed, sm shed, Davvy sq, CL – divided into retain and dump.	Look at replacing ripped tables in supper room	R. Davidson
13.2 School Report	• School advised D. Oldenhove is community liaison.	Ask D. Oldenhove to provide update on school matters for meetings	K Stephenson
13.3 Task groups	• Market	Support for kitchen requested Consider policy regards religious groups attending C. Stedman moved to defer discussion to next meeting - invite E. Ford and B. Gazzard	J. Conroy
	• Reporting requirements for market income and expenses	Still to develop Financial Reporting plan	E. Ford / G. Harris
	• Arts Group	See Events 11.3 Possible MCA funded offering/2027 event	B. Smith/R. Davidson/J. Conroy
	• Biochar Group Biochar report	Report received by email	

Agenda items	Discussion	Decision	Action
13. Reports			
13.3 Task groups (cont.)	• Resilience Group	CFS have scheduled 2 workshops ○ Firey Women 4 evening workshop series commencing Wednesday 1st July ○ Write a survival plan 21st June Still working on booklet	L. Boyd

Finish: 9.50 pm.
Next Meeting: Monday 13th July
Macclesfield Institute Supper Room (Supper provider next meeting – C. Stedman)