

Minutes: 10th October 2022: 6.45 pm, Macclesfield Institute

1. PRESENT: P. Worland (Chair), M. Buckby, J. Conroy (Secretary), R. Davidson, L. Boyd.

2. APOLOGIES: C. Gordon (Vice), G. Harris (Treasurer), D. Maher, K. Scholz

3. WELCOME:

Acknowledgement of the traditional owners - the Peramangk people – past, present and emerging, on whose land we meet tonight.

4. GUESTS: G. Bridgen, MBDC Fire Resilience Officer; T. Minett, Cr South Ward.

Agenda items	Discussion	Decision	Action
Business Arising from Minutes			
5.1 Community Emergency Response: Resilience Network	<ul style="list-style-type: none">- Gillian discussed upcoming workshop on Oct 19th- Initial assessment to determine Maccy's current resilience rating. Q. What did we think current rating might be? Suggested high level of social connection within the community (as several groups), medium level of resilience- Gillian identified Community risks – exits out of community if bushfire, access to water- Initial Working party will assess		Continue to promote the workshop. Committee members to register if they are available.

	<p>data, residents, how we communicate, identify any gaps and then work on to build resilience</p> <ul style="list-style-type: none">- Gave example of Kangarilla – community identified 11 actions to work on – which included an emergency plan for community (significant CFS involvement to help with this). Calendar – young people helped with development (included images to help with reminders)- Workshops led by community run over 4-6 weeks. Call for community leaders once actions for the community have been identified. Workshops might come up with actions & groups may break up into subgroups to focus on actions (current funding for 2 ½ years) so community encouraged to carry on this work post funding.- Community needs to do own risk assessment- Consider succession planning for subcommittees eg YAH, MMS, MBG- Gave a brief overview of feedback from Kangarilla community when their project commenced- Role of Reclink – for bushfire zones and areas. Draw on Reclink to do activities which connect people either with current groups or to build new ones eg drumming		
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	<p>groups, archery, putt putt paintball, tai chi, yoga, mindfulness, tree climbing, mosaics, Zumba.</p> <ul style="list-style-type: none"> - Reclink can arrange transport to get people together - Resources may be subsidised or paid for by Reclink (now covers youth, mental health, fire safety to increase social connections and increase community, social capital, resilience) - Gillian's background social work, passionate about individual resilience and building community resilience. She works part time. - Provided flyer for workshops (attached). Delivered to PO Boxes however only 200 as 500 had 'no junk mail' restricting distribution. - 29 registered so far for Maccy event. - Gillian thanked for attendance - Cr T Minett gave thanks to MCA Chair for pursuing grant money application to enable the program to receive funding & be offered. 		
Agenda items	Discussion	Decision	Action
5.2 Crystal Lake – progress	<ul style="list-style-type: none"> - Communication with council on progress of development of plan. Current feedback from Council has not clarified MCA enquiry/timelines on how this project will move 	Need to keep asking the questions how we move this forward so that it can be approved. Tess Minett has offered to assist.	Penny to liaise with Council.

	<p>forward.</p> <ul style="list-style-type: none"> - Draft financial model received from K. Peters, M. Buckby, C. Gordon, P Worland to meet early Nov. to check financial assumptions. - R. Davidson Q what is K. Peters advising on? - P. Worland/M Buckby R: what the running costs will be into the future – models, cash flow. - P. Worland saw opportunity for a grant (Awesome Foundation) & applied for \$1000. Cr T Minett also suggested possible grant for rural & regeneration, P. Worland noted current round closes in a few weeks & all quotes needed to be submitted- timelines not possible. Another round next year \$50 000. Grant is specifically for populations below certain size, targeted Covid recovery? Philanthropic organisation. 	Expected in November	Penny, Malcolm and Christie to review model and share with committee when assumptions have been tested.
5.3 Queen's Jubilee Tree Planting	<ul style="list-style-type: none"> - P. Worland & D. Oldenhove met to plan event. As weather may be improved by Nov may be able to remain in the park and not need to go to RSL. - Will need some assistance to set up park – trestle tables, chairs, volunteers to bring cake. Rebekah Sharkie will plant, D. Oldenhove MC & give speech. 	Seek volunteers to help out on day/make cakes.	Penny working with Dennis to arrange

	<ul style="list-style-type: none"> - School children can sing & sign national anthem. Claret Ash to replace Ash which was in the line of Ash. P. Worland & Arborist have selected some beautiful trees to plant around the outside of park (which are not normally seen in the area, whilst leaving central area free for activities). 		
5.4 Nature Festival – MCA Role Volunteer Tasks	<ul style="list-style-type: none"> - Minister for Environment, Climate & Water (Hon. Susan Close) attending. - Signs going in this week. - Activities roster organized. Extra volunteers needed for carparking, gate, water patrol. Cr T. Minett has lifesaving certificate offered to be on water patrol/ car parking with R. Davidson (10.30 – 12.30) & M. Buckby to assist with set up in am. - Budget on target, however if car park can't be used may have to use council community bus. Cost unknown. Cr T. Minett: Bus needs to be driven by registered council volunteer & induction. 		J. Conroy to pass on new volunteer info to A. Welsh for roster
5.5 Council elections – Candidate's questions	<ul style="list-style-type: none"> - Candidate questions circulated for comment/sent to Candidates. - one Councilor has provided responses (Cr. Leach) - 12th November voting. Postal or hand in directly at Council chambers - T. Minett - Echunga had a 'Meet the 	P. Worland to consider format	P. Worland

	<p>Candidates' a week or so ago, Meadows holding 'Meet the Candidates' Wednesday 12th evening</p> <ul style="list-style-type: none"> - discussion on how to format responses for collation (document size/readability)/distribution. Plan to send out by Oct 21st at the latest. - suggestions – send to members, community networks, Maccy chat, link to MCA website. 		
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Agenda items		Discussion	Decision	Action
6. Correspondence				
	Business Arising from Correspondence	- Distributed		
7. New Business				
7.1	Thanks to retired 2021/22 Committee members- A. Stott, V. Taylor, T. Horsnell	- Offer formal thank you for contribution to committee.	<p>Agreed to send card & \$30 voucher to each exiting member.</p> <p>A. Stott – General Store V. Taylor - 3 Bros Arms T. Horsnell – Maccy Hotel</p>	L. Boyd
7.2	Acknowledgement/Membership Information + membership update	<ul style="list-style-type: none"> - Need for Welcome email to new members outlining benefits of MCA membership – What does this mean? - Discussion re regular updates to 	Develop draft for comment	R. Davidson

	<p>be sent out, welcome letter could include contact details for group leaders</p> <ul style="list-style-type: none"> - R. Davidson suggested experience with previous Community Associations membership offer discount to paid events run by MCA. Deduction on joining. 		
7.3 Art exhibition	<ul style="list-style-type: none"> - K. Scholz – absent - P. Worland has sent some ideas through to K. Scholz. - Cr. T Minett meeting on Thursday with K. Scholz, working on potential for arts partnership proposal (suggestions for art projects - Stobie poles, mural on CFS, mosaics) 	Defer discussion to next meeting	
7.4 Request to use Institute toilets by Macclesfield Hotel during renovations	<p>Discussion:</p> <ul style="list-style-type: none"> - Hotel to clean daily if used. - Access only to foyer, via key to front door. Will new keys or new locks be required? Concern re doors being left unlocked. - Is safety an issue? Children will not be able to go/unlock by themselves. - Access to Institute stored equipment, e.g., Store room with cleaning equipment off of women's toilets - cannot be locked Need to consider insurance? Safety of expensive equipment stored in Institute Hall 	Meet with Maccy pub owners to establish proposed length of time required for use.	R. Davidson & P. Worland.

	<p>e.g. PA system. Contents claims Hotel must pay excess.</p> <ul style="list-style-type: none"> - Will increased use require septic pump out- who pays? - Noise and traffic impact on green room - Volume of use/length of time access required? - Could we offer only for access use, Hotel hire remainder of toilets. 		
Welcome to Maccy booklet	<ul style="list-style-type: none"> - Accidentally sent out previous booklet not new one. - Also updating website. R. Milne found anomaly – old email Yahoo account still active 	Establish how outside users are accessing old email address	L. Boyd
8. MCA Planner			
Scheduled working bee	<ul style="list-style-type: none"> - Hall surrounds, clean up, stock take, first aid. 	Need to contact R. Milne to check what this entails/existing stock records.	R. Davidson
Carols	<ul style="list-style-type: none"> - Managed by B. Slack 		
Maccy Primary School Awards	<ul style="list-style-type: none"> - P. Worland will be absent. Who can attend award? 	<p>Contact Principal for presentation date (also needing to check with Principal re Jubilee Tree Planting)</p> <p>Attendance on behalf of MCA</p>	<p>P. Worland</p> <p>M. Buckby</p>
Remembrance day wreath	<ul style="list-style-type: none"> - MCA wreath: made and laid 	Contact R. Milne to confirm if making wreath/ alternate wreath maker.	L. Boyd

		Attendance on behalf of MCA to lay wreath	P. Worland
Policies to all new members	– done		
9. Finance			
9.1 Report	<ul style="list-style-type: none"> - August Financial report. - September Financial Report: P. Worland & M. Buckby noticed anomaly in retained earnings Aug to Sept Finance report (- \$24000) 	Motion – that August report to be accepted. Moved M Buckby, Seconded J. Conroy. Hold over approval until next meeting when Treasurer has checked	G. Harris
9.2 New Signatories:	<ul style="list-style-type: none"> - 3 Executive Committee members who are signatories are on December leave, do we need additional signatory? 	Determined not required	
Agenda items	Discussion	Decision	Action
10. Grants update			
10.1 Volunteer grants application – projector	<ul style="list-style-type: none"> - P. Worland commended great team work to generate and submit grant application. Has been approved to move through EOI phase, which will require more paperwork to be completed. - Consider future loan option to other sub committees or local communities. Cr. T. Minett would like to do audit of local communities to determine all equipment available for loan. 	Await request for further info & provide	P. Worland/K. Scholz

11. Reports			
11.1 Market	<ul style="list-style-type: none"> - Lovely market. Positive feedback on having Garage 29 – good coffee, toasties. Asked G29 if Lilet not able to come any more would they be interested & indicated yes. P. Worland would like to see menu extended if G29 were to be regular provider. - 15 stall holders, \$185 dollars from stall holders. Herbs from Judith, Alex played guitar, Cliff and Jackie to attend next market? - Market sandwich sign can't locate. - Bollards belong to RSL & have been returned. Can be borrowed at any time. 	Monitor feedback re food offerings at next market	L. Boyd
11.2 Hall Report	<ul style="list-style-type: none"> - Electrical tagging done 		
11.3 School Report	<ul style="list-style-type: none"> - None tabled. T. Horsnell to remain as School Liaison but will not attend Committee meeting. 		
11.4 Events	<ul style="list-style-type: none"> - Nature Festival covered in previous item - Strawberry Fete, C. Gordon & M. Buckby met 9th Sept. - Band booked, shearer booked. - looking for more vegan/vegetarian food stall options. Cr T Minett suggested BBQ corn on cob 	Next meeting list of things need helpers for.	M. Buckby

	<ul style="list-style-type: none">- Have contacted Donut van, & a local van from Mt Barker.- Happy with arrangements so far.- Lynn asked if a community table (Roley interested in bringing seedlings to sell).		
11.5 Task Groups	<ul style="list-style-type: none">- None tabled. No reports due this month.		

Finish: 8.41 pm

Next Meeting: 14th Nov