



Stallholder Terms & Conditions

Macclesfield Strawberry Fete

30th November 2025

The Strawberry Fete Subcommittee (the 'Subcommittee') of the Macclesfield Community Association is pleased to open applications for stallholders to join us, either again, or for the first time, at the historic annual Macclesfield Strawberry Fete (the 'Fete'), to be held at the Macclesfield Recreation Grounds, Davies St on Sunday 30th November 2024.

****Acceptance of the following Terms and Conditions is a requirement of the application process. Please read them carefully****

1. Applications

- 1.1. All applications are to be completed via <https://www.macclesfieldsa.com/strawberry-fete>.
- 1.2. Applications close at 5:00pm, Friday 9th November 2025.
- 1.3. All stallholders must have appropriate insurance. A copy of your Certificate of Currency must accompany your application. Policies that expire prior to the event must be updated, and a new Certificate of Currency emailed to the Subcommittee by no later than 2nd November 2025.
- 1.4. It is the goal of the Subcommittee to create an event that is successful for all involved. Accordingly, the provision of variety in what is offered at the event is a priority when stallholder applications are assessed. The submission of an application does not automatically afford the applicant a site at this event. Approval of all applications is at the absolute discretion of the Subcommittee.
- 1.5. A deposit equivalent to the cost of the sites for which the application is made will be payable at the time of submission. The deposit will be used as payment to secure the site/s if the application is approved.
- 1.6. Applicants will be advised if they have been successful within 14-days of submission.
- 1.7. Successful applicants will be issued a "paid" invoice for their site/s.
- 1.8. Unsuccessful applicants will be advised of same, and their deposit returned via Electronic Funds Transfer following receipt of their banking details.

2. Sites

- 2.1. Site fees for a single, general stall of 3.5m x 3.5m are \$40 each.
- 2.2. Site fees for a single, standard food truck (6.0m x 2.1m) are \$60 each. If you require your vehicle onsite or your food truck exceeds these dimensions, you must apply for two sites. Please include details relating to this in your application under "Special Requirements."
- 2.3. Stallholders are required to provide their own equipment, including trestles, gazebo/s, weights etc. (clause 5.1).
- 2.4. Approval for non-food sites to have their vehicle alongside their stall will only be granted to stalls offering large, bulky and heavy items; multiple stall sites (non-vehicle); or those with special needs; and only at the discretion of the Subcommittee.
- 2.5. Vehicles that have been approved to remain on-site MUST NOT be moved for the duration of the event.



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- 2.6. **There are NO POWERED SITES**; however, you may provide your own power source and advise the Subcommittee of this in the “Special Requirements” section of the application. All electrical equipment MUST have been ‘Tested and Tagged’ within the last 12-months, unless new.
- 2.7. The Fete is a family friendly event, and as such opened alcoholic beverages are not permitted to be sold for consumption at this event. Applicants wishing to offer alcoholic tastings and/or the sale of sealed, ‘take home’ alcoholic products must hold an appropriate liquor license to do so. Applicants must forward a copy of said license within 28-days of receiving a request to do so from the Subcommittee.
- 2.8. Stall holders must clearly describe the items they intend to offer at the event within their application.
- 2.9. As a secular and non-politically aligned community event, political canvassing and or religious proselytising is not permitted at the Strawberry Fete and will not be tolerated.

3. Food Stall Requirements

- 3.1. All successful food stall applicants must submit a Temporary Food Stall Notification (<https://www.mountbarker.sa.gov.au/community/food-safety/foodtemporary>) to the Mount Barker District Council by no later than 5:00pm, Friday 2nd November 2025, and advise the Subcommittee that this has been undertaken.
- 3.2. All food stall personnel must be familiar with safe food handling standards (available at: <https://www.mountbarker.sa.gov.au/community/food-safety/foodsafety>).
- 3.3. If you are using any fuel sources (gas, generator or other) you must ensure you have appropriate extinguishers / blankets etc on-site.
- 3.4. Food stalls must have floor coverings.
- 3.5. **The Macclesfield Community Association reserves the exclusive right to offer fresh strawberries and strawberry based food products for sale at the event. The sale of competing strawberry-based items by other food stallholders at this event is not permitted without prior authorisation from the Subcommittee.**

4. Set-up and pull-down

- 4.1. One week prior to the event, stallholders will receive a site map which shows where their stall will be located; information on which gate they are to enter via, and which designated stallholder parking area they have been assigned to.
- 4.2. Set-up is from no earlier than 7:30am on Sunday 30th November 2025 at the Macclesfield Recreation Grounds, Davies Street, Macclesfield.
- 4.3. Gates will open to the general public at 10:00am.
- 4.4. Stalls must remain within the allocated site and are not to exceed the aforementioned site area.
- 4.5. Stallholder vehicles must be parked in the assigned stallholder parking area by 9:30am, unless authorisation has been granted (clause 2.3).
- 4.6. In the interest of public safety, pull-down is not to commence until after 3:00pm.
- 4.7. Please leave your site tidy, all rubbish must be managed by the stallholder during and after the event and must be taken home with you. Offering recycling options is strongly encouraged.



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5. Health & Safety Requirements

- 5.1. **The Strawberry Fete is an outdoor event.** As such, WH&S requires that all stallholders have cover (unless you are selling plants/seedlings). All gazebos are to be heavily weighted at each corner. **Tent pegs are not permitted on the oval.** If guy ropes are used, they are to be bannered or have bunting. Awnings and signs are to be safe and sturdy and not a danger to yourself, your neighbours, or your customers. Please try not to exceed the dimensions of your site.

6. Refund Policy

- 6.1. Should the event be cancelled due to weather conditions, or government enforced restrictions, a full refund will be issued to stallholders.
- 6.2. Should a stallholder cancel outside 30 days from the date of the event, a full refund will be issued.
- 6.3. Stallholder who cancels their application within 30 days of the event will forgo their right to a refund unless extenuating circumstances exist. Any refund issued under this clause will be at the sole discretion of the Subcommittee.