



# Macclesfield

---

# MARKET

## **First Sunday of every month (except January)**

- **The market is mostly an inside venue with approximately 20 table sites available inside the hall and 2 smaller card table size stalls available in the entry areas. Tables for inside sites are provided.**
- **We also have a kitchen area that is available for hire and includes the use of the full kitchen. The cost is \$30 per market.**
- **There is room for a couple of food/drink vans directly outside and if the weather is good, room in the side alley for 3 sites(suggested for plants, fertilisers or outside item type stalls-no tables provided)**
- **Power is not available unless you are a food/drinks van.**
- **Sites are \$5 for the smaller card table in the entry areas, \$10 for a table in the hall, \$10 for an outside site, \$20 for a van site and \$30 for the kitchen. Tables are provided in the hall only.**
- **The market will run from 9am to 2pm.**
- **Due to limited sites, stalls will be chosen on product, price and service (to limit over supply of any one product and ensure the market is affordable and enjoyable).**

**MACCLESFIELD INSTITUTE  
33 VENABLES STREET  
MACCLESFIELD**

# Application (including Terms and Conditions) for Stall Space at the Macclesfield Monthly Market

## 9am to 2pm

**Welcome to your opportunity to join us at the monthly Macclesfield Monthly Markets.**

Setup is from 7:00am. You can unload in front of the Institute but cars must be parked away from the front of the institute once you have finished unloading to allow for visitor parking. Pull down from 2:00pm. Not before please, for obvious safety reasons.

All food stall personnel must be familiar with safe food handling as per Council direction. If you are using any fuel sources, appropriate extinguishers / blankets must be on-site. Food stalls are to have floor coverings.

OH&S recommends all outside stallholders have cover. Any tents/gazebos are to be heavily weighted at each corner. If guy ropes are used, they are to be bannered or have bunting. Awnings and signs etc, to be safe and sturdy and no danger to yourself, your neighbours, or your customers. Do not exceed the dimensions of your site.

There are approximately 20 inside sites and 2 small table sites (located in the entry areas of the hall) as well as a kitchen area. There are 2 van sites and 3 sites available in the alleyway alongside the hall.

All stall holders are to be welcoming and friendly and ensure they engage all visitors to the markets. The aim of the market is to ensure our visitors enjoy our markets and their visit to Macclesfield and want to return each month.

Please leave your site tidy. All rubbish must be managed by the stall holder during and after event and must be taken home with you.

All stallholders must have appropriate insurance for public and product liability and a copy of Certificate of Currency needs to accompany your application.

Please return your application AND a copy of your insurance cover to the committee for approval. Payment for your stall will be in cash on the day to the Market Representative. A receipt will be provided to you at the time of payment.



**Application form for Stall Hire at the  
Macclesfield Monthly Market**



Name: \_\_\_\_\_

Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone Number (Land Line): \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Your website or Facebook Page (for advertising): \_\_\_\_\_

Description of the Goods for Sale and approx pricing example:

\_\_\_\_\_  
\_\_\_\_\_

Please indicate your requirement:

- 1 x card table \$5
- 1 x table \$10
- 2 x tables \$15
- Van (ie coffee) outside the hall (limited to 2) \$20 each
- Kitchen \$30

Dates you would like to attend:

- Every month
- Specific Date/s: \_\_\_\_\_

If you are unable to attend once you have applied please provide at least 72 hours notice. Failure to do so may mean you may forgo your monthly confirmation or any further applications.

Please email this application, along with a copy of your current insurance cover to (failure to supply your insurance will automatically decline your application):

Macclesfield Market SubCommittee  
c/- Macclesfield Community  
Association  
maccymarkets@gmail.com

**\*\* You will be emailed a confirmation of your application (please do not assume application is confirmed as spaces are limited)**