

MACCLESFIELD COMMUNITY ASSOCIATION
Minutes for Meeting Monday 20th October 2019

PRESENT: Graeme Milne (Chairperson), Christie Gordon (Vice-Chairperson), Anne Stott (Treasurer), Robyn Milne (Secretary), Kath Thurmer, Brian Lewis, Penny Worland, Dave Welsh, Sandy Bartlett, Meegan Semple, Tess Minett,

APOLOGY: Mark Stewart-Jones,

WELCOME: Special Welcome to Adelaide Hills Ceramics reps Emma and Rowena, and Bev Slack on behalf of Carols on Sq.

GENERAL BUSINESS:

1. Adelaide Hills Ceramics report presented. Operating a few times a week, doing classes for adults and holiday programs for children. 20 financial members and visitors always welcome \$10 a session. 2 grants have been received and the money used for electrical work required for kilns and a smaller storage shed that was installed by Men's Shed. Council have provided a portable loo. Questions asked and answered around Insurance for stall at Strawberry fete and group insurance.
2. Carols in the Square assistance required from us. 15th Dec 8pm-10pm
 - MCA asked to do supper. Confirmed we will.
 - Event funding of \$500 received. **Motion Kath/Brian** that MCA cover any shortfall for the cost of sound equipment. **Motion Carried.**
 - If weather is bad may use Hall if available.
 - Anglican Church is hosting the event this year.
 - Tess was asked if she could to welcome everyone. An email to be sent with the request. **Action: Bev**
 - Invitation to all to join the Choir, Practice on Wednesdays in the Institute Supper room at 7pm
 - Documentation for council. (Management plan, site plan, risk assessment, emergency response plan, Insurance-certificate of currency, invoice for \$500). To be complete this Thurs 7pm **Action: Robyn and Bev.**

MINUTES OF PREVIOUS MEETING:

Motion: Robyn/Christie That the minutes of the meeting held 16th September be accepted. **Motion Carried**

BUSINESS ARISING/ACTION LIST:

1. MBDC. Eastern side street upgrade - Penny, Christie, Graeme and Robyn still to meet with Kristian. **Action:** Graeme will contact Kristian to ask how this is going. Cc Tess
2. Institute/Hall
 - 2.1. Kitchen/Supper room will be finished Wed.
 - Ashley White was busy the week Kitchen was installed so Marc from Meadows was used. \$250 more.
 - Paint selection. DULUX Terrace white.
 - 2.2. Straw Ceiling
 - Quotes and Summary sent out.
 - Agreed that we need to shift one fan to the centre of the room and remove one and replace light with LED lighting. **Motion Brian/Sandy** that we proceed with Ryan Snel subject to clarification of work to be done, how it will work, add insulation and reposition fan, change lighting and make necessary adjustments to the quote.
 - 2.3. Acoustics in the hall (improve to ensure hall is purposeful for community use)
 - Thank you Christie for organising – Foam has donated by LICO Pty Limited (Hugh Gordon), Angus Gordon organised timber and it was donated by A.H. Beard. It has delivered to Men's Shed who will build. Thankyou letters to be organised. **Action Robyn**
 - All to think about fabric that can be used to cover them. Need open weave and hessian has been suggested.
3. Davenport Square shelter.
 - Penny met with David Cooney. Site confirmed.
 - P Cotter will do cementing. MCA to cover cost of cement no charge for labour. Quote \$1000 Quote accepted by executive and falls within budget.
 - Penny coordinating with Darrel and Phil to arrange a suitable date. Phil will cement posts in this Thursday. Need to get posts to Davenport Square on Wed evening or Thursday morning. **Action Brian**
 - Date to erect shelter to be confirmed. Members will be notified, and helpers found. **Action Penny and Christie**
4. Cystic Fibrosis SA. Donation of \$50 for Great Strides event on the 27th October. **Action Anne and Graeme**
5. Relocating the defibrillator so can be accessible at all time. To be placed outside the hall. **Ongoing. Action Mark**
6. MACCY MATES. Mental Health first Aid training. MCA and local groups financial support. Geoff Harris is making contact with the presenter to find out when he is available. When a date is set clubs will be offered training for two members they pay for one MCA pay for the other. \$50 per person. **Action Graeme**

Kitchen costs summary	paid	
cabinetry deposit	\$ 7,953.00	
cabinetry final		\$ 7,953.00
Plumbing		\$ 2,444.20
electrician		\$ 1,060.00
Tiling (cash cost)		\$ 500.00
tiles		\$ 71.80
cooker & range hood	\$ 2,486.00	
dishwasher		\$ 3,786.20
basin and tap	\$ 1,083.00	
kitchen sink		\$ 695.73
handles		\$ 259.75
Painting/glue		?
	\$ 11,522.00	\$ 16,770.68
	TOTAL	\$ 28,292.68

7. Tour Down Under – no response from council re BBQ or other action required by us. Hall has been booked for the day. From notes – asked to decorate town and enter best dressed town competition.
 - 7.1. Colouring Guernsey and use it for bunting. Set up as a competition. **Action Meegan**. Advertise on Facebook after get prizes; family pass to theatre **Action Meegan**, Family meal vouchers from Hotel **Action Graeme**
 - 7.2. Paint Macclesfield perhaps with big a bike on Davenport Square. **Action Sandy** to ask Craig what is involved and to see if it is possible.
 - 7.3. Decorating and display old bikes. Ask businesses and property owners through Facebook and newsletter.

CORRESPONDENCE IN:

- Joyce Foam- invoice \$889.90 for 10 sheets 2000X1500X40/25MM UNTRIMMED foam.
- Transform A Space – receipt for initial payment.
- Tumeke Interior Pty - Quote for straw ceiling replacement
- P Cotter – quote for cement for Davenport Square shelter installation \$1000
- MBDC – confirmation that community grant submission had been received.
- MBDC (Michele Bell) - Proposed projects submissions for the 2020/21 draft Annual Business Plan due 31st October – Tess suggested it was for major projects and if we have something that we would like considered it could be submitted up until April. Discussion around suggested project but decided not enough time to get necessary quotes and make the submission Oct 31st. Leave it at this stage.
- YAH – September newsletter and hall hire payment summary.
- Tess Minett – forward copy of Adelaide Hills Ceramics submission to MBDC re Town Plan.
- Tess Minett – informing MCA that she is working with Andy Glen on a Brochure for Macclesfield. Council will help with some of cost. Who owns copy, how easy to change. Costing. Etc. question to be directed to Tess.
- Various market stall holders re Strawberry fete.
- CFS – invitation. A day of celebration. Sunday 8th Dec Davenport Square, 11am to 2pm. Christie and Brian will go, if anyone else wants to attend let Christie know ASAP. **Action Christie** to RSVP
- MBDC – Kristian confirmed MCA response to MBDC draft town plan had been received

CORRESPONDENCE OUT:

- MCA (Graeme Milne) – Report on Sept meeting, October community calendar, for the Maccy Newsletter
- MCA (Robyn) - Emails to hall users informing Kitchen and Supper room not available from 7th to 18th October.
- MCA (Christie) – to MBDC Submission for community Grant round 1. \$2500 for part of furniture for Davenport Square shelter.
- MCA to MBDC – 2nd Invoice for Kitchen upgrade \$10,000
- MCA to Kristy England, face painter – confirming participation in Strawberry Fete @ \$50 hour for 3 hours
- MCA (Penny & Graeme) – response to MBDC draft town Plan.

REPORTS:

FINANCE:

- Crystal Lake Budget: - comments and question
 - Would like more detail in expenses, how many sculptures still to be installed and cost for each and cost of signs. 9 still to be installed. 5 or 6 of these have not been sold.
 - Discussion and questions raised around governance, reporting and decision making of the sub-committee and Sculptors@Crystal Lake group. No real consensus so special meeting to be held.
- Term deposit matured. \$15 000 to be reinvested and \$5000 to be transferred into the cheque account.
- ½ MBDC kitchen grant and Strawberry Fete event grant have been received.
- Reconciliation statements, Profit and Loss statement and Balance sheet for September sent out.

Motion: Anne/Robyn That the financial statement be accepted, and accounts paid as they fall due. **Carried**

WEB SITE: Update Macclesfield information on Council WEBSITE including adding our website information to provide link.
Ongoing

HALL:

- Ceiling and painting work.
 - Colour selection.
 - Contractors have been on site and have found drumming in walls, so it is a bigger job than first thought. At this stage no date has been set but it won't be this year.

MARKET REPORT: Survey done and preliminary summary completed. More coming in. Ongoing.

EVENTS: Strawberry Fete Meeting October 14th 2:15pm at shop.

- Mark Stewart Jones is MC
- Met with Council and they are happy with plans and risk assessment etc.
- 80 Stall holders have been asked and requests posted on Facebook. 31 confirmed, only some paid.
- Advertising – share any Facebook notices about the fete. Posters are up. Flyers to be put up.
- Roster coordinators: TENT Carol Prey, BBQ Christie, Shop and Shakes Robyn Milne. Need committee to find helpers and add selves.

HISTORY: NIL

AGISITMENT: Gorse in Night Paddock in bottom paddock. Geoff Whittaker has been in and dealt with the gorse. Continual checking needs to be done. Kelvin suggested fertilising to be done in Night Paddock. Need to investigate if it can be done and affect on water course. **Action Brian**

CRYSTAL LAKE:

- Budget received, see finance report.
- Damage to grass area from car hooning was reported to council. Talk around locking gates to stop this. MCA Wouldn't like see gates.

BIOCHAR: Going well, have loaned the pump from Crystal Lake and have been operating. Account for Website to be paid.

CRAFT GROUP: Meeting held October 5th

MACCY PRIMARY SCHOOL COUNCIL: NIL

NEW/GENERAL BUSINESS:

3. MCA planner continued
 - Electrical tagging to be organised. Ashely White to be asked. **Action Robyn**
 - Volunteer timesheets due if completing them quarterly.
4. CONSTITUTION review of membership clauses etc Ongoing.
5. New footpath outside Primary. Thank you to be sent to Phil Burton **Action Graeme**

Next Meeting: Monday November 18th, 2019. 7pm

MEETING CLOSURE. 9:45

Signed as a correct record: _____