

**MACCLESFIELD COMMUNITY ASSOCIATION**  
**Minutes for Meeting Monday 21st December 2020 at 6pm**

**PRESENT:** Graeme Milne (Chairperson), Christie Gordon (Vice-Chairperson), Robyn Milne (Secretary), Anne Stott (Treasurer), Sandy Bartlett, Shane Bartlett, Penny Worland, Brain Lewis,

**APOLOGY:** Tess Minett

**WELCOME:** Tara Horsnell. **Graeme/Christie** Nominate Tara Horsnell for one of the vacant positions on the MCA. **Tara accepted.**

**MINUTES OF PREVIOUS MEETING:**

**Motion: Robyn/Penny** That the minutes of the meeting held 16th November be accepted. **Motion carried.**

**BUSINESS ARISING/ACTION LIST:**

1. Strawberry fete:
  - 1.1. Ice-cream sold, most of the jam sold and milk donated to Salvos through drive by RSL.
  - 1.2. MBDC acquittal ongoing. Event grant. Details of money spent recorded.
  - 1.3. Inquire if the \$500 to support local business could be used to run a photo competition. **Action Sandy**
2. Macclesfield Town Plan.
  - 2.1. Eastern side Venables street upgrade.

Report from questions on notice presented by Tess Minett at MBDC Dec meeting.

    1. Have the technical investigation and design work been completed? *Yes.....but still require an internal review that will hopefully be ready by the end of 2020*
    2. Will there be public consultation? *No.....but a working group comprising of members of the MCA, local businesses and adjoining land owners will be engaged in the finalisation of the plan and staging considerations.*
    3. Has an implementation plan been developed? *Civil engineering reports will determine the staging of works but this could be developed over multiple financial years*
    4. What will be the delivery date of a report with regard to the questions above? *A report should be presented at the February Council meeting.*
  - 2.2. State Budget. Funding available from *Open Space and Places for People* grant. Council need to apply by Feb 19<sup>th</sup> 2021. Graeme has contacted council re availability, and they will look into it.
3. Meeting of local community Associations.
  - 3.1. Question on Notice to be presented in early 2021 to Council through Tess re budget spending over last few years in the South Ward District. **Action Penny and Tess.**
  - 3.2. MBDC insurance of MCA. Meadows asked why we had cover. It is because we have a management agreement for hall.
  - 3.3. Prospect Hill Community Assoc is a part of the South Ward. Should they be included in this group. Further discussion at next meeting. Discussion at first meeting was around Town Plans and Prospect Hill don't have a Town Plan.
4. Davenport Square shelter furniture. Installation still being organised. Ensure table is positioned east to west. **Action Christie.**
5. Healthy Towns Challenge funding.
  - 5.1. Collation of Reporting and evaluation. Ongoing
  - 5.2. Plant List. Council agrees with list. Council is providing plants to value of \$2000
  - 5.3. Organisation on project will need to get started early 2021. Let us know where and when can help. **Action Penny**
  - 5.4. Organise information session for our community to find out about the project. Ongoing. **Action Penny**
6. Macclesfield parks. Working with council to develop parklands as per township plan.
  - 6.1. Current status of Crystal Lake Subcommittee, membership, activities, governance, finances and the future of the Subcommittee. Meeting being arranged for early January. Try for 17<sup>th</sup> Jan late afternoon. **Action Graeme.**
  - 6.2. Effective governance structure to enable community members to work on initiatives in Davenport Square, Lord Robinson Park and other reserves. **Ongoing**
7. MACCY MATES. Mental Health training. Still awaiting invoice from Paul Hills.
8. Online hall bookings. Ongoing **Action Christie**
9. Policy reviews – "Dispute resolution policy and procedure". Ongoing, will attempt to look at next year. **Action Penny**
10. Maccy Primary School Award. Shield, certificate and Book voucher presented to Annika Sexton at final School assembly.

**NEW/GENERAL BUSINESS:**

1. MCA planner –
  - Carols in the Square 20<sup>th</sup> Dec. Return acquittal forms to MBDC. **Action Robyn**

**CORRESPONDENCE IN:**

- Biochar – December agenda, Minutes and copy of letter sent to Mar Voortman re using Crystal Lake as Biochar site.
- YAH newsletters

- AEC checking of details for Institute as election facility for Federal 2021 election between Aug 2021 & May 2022
- Mister Minit quote for Community Award shield \$220
- Chris Zanker, Meadows Community Assoc, Prospect Hill also part of South Ward. Inquiry around MBDC Insurance.
- Sue Bradstreet Maccy Bushcare. Cost of Brush cutter.
- MBDC, Kristian Wohlstadt notification of second meeting about the CL toilet. Thursday Dec 17<sup>th</sup> 4pm in the institute.
- MBDC Phil Burton, notification that he has asked Marc Voortman to explore possible funding avenues for Venable street.
- Josh Teague office re State funding opportunities.
- ACNC – notification that the 2020 Annual Information statement needs to be submitted before Jan 31<sup>st</sup> 2021. Forwarded to Anne Stott.
- Sa.gov.au - CVOID- Safe Plans Dec 1<sup>st</sup> and 14<sup>th</sup> for Institute and Davenport Square.
- Josh Teague – response re Venables street tabled.
- Commonwealth Bank – term deposit reinvested until 26<sup>th</sup> May 2021

#### **CORRESPONDENCE OUT:**

- Graeme to Maccy Newsletter - Meeting report and calendar.
- Graeme to Paul Hills, request for invoice re Maccy Mates
- Graeme to Josh Teague; informing him of our questions on Notice to Council and their response, Phil Burtons response to possible State gov funding (Open Space and Place for People), MBDC civil engineering plans to be presented at Feb meeting.
- Graeme to Phil Burton, Marc Voortman, Luke Gray, Mayor Ann, Tess Minitt re progressing of Venables st. upgrade.
- MCA (Robyn) to Chloe Head, Australia Day Breakfast; Management plan, COVID Plan for Davenport Square, COVID strategies, risk management plan, event emergency response and Invoice.
- MCA (Robyn) to MBDC Fire Permit application for Carols on the Square.
- Graeme to Dave and Anne Welsh re meeting to discuss CLSC status.

#### **REPORTS:**

##### FINANCE:

- Primary School Community Award shield cost \$220, book voucher \$40 to be reimbursed to G Milne.
- Brushcutter paid \$649
- Question re Trade Debtors amount of \$2653.18 – is for MBDC Institute Financial Contribution. Contact Michelle Bell  
**Action Robyn**
- Question re GST. Don't need to register as don't earn enough.
- Reconciliation statements, Profit and Loss statement and Balance sheet for November sent out.  
**Motion: Anne/Robyn** That the financial statement be accepted, and accounts paid as they fall due. **Motion carried.**

##### WEB SITE:

- Admin person. Wait until next renewal due.
- Subscription dates. Confirmation Is showing on the WIX dashboard. Renewal, 27<sup>th</sup> Dec 2022
- Community Calendar. Ongoing
- Improving search engine optimization (SEO). Moving up.

##### INSTITUTE:

- Fly screen on Kitchen louvres. Brian, Ryan \$300. David Baird has indicated it is ok to do so. **Motion Graeme/Sandy** That we use Ryan to install box flyscreen on the outside of kitchen. **Action Brian.**
- Front of hall painting. Run out of budget so not happening.
- Gravel down driveway. David Baird will let us know when council do work in town and may be able to help with spread of gravel. Other option is to organise locally through Tara. MCA to purchase gravel. **Ongoing**

##### MARKET:

- Feb Market. Sandy will get stall holders organised, keeping fees the same. If can't get someone in the kitchen the space will be used for stall holders.
- Next year need to look at where the market is going, need more volunteers to run and sit on MCA stall. **Ongoing**

##### EVENTS:

- Carols on the Square. Lovely night with a good roll up. Sound cost was \$540, supper profits \$108.
- Australia Day Breakfast. Final preparation and help roster to be done next meeting.

HISTORY: Breaking for Christmas until 27<sup>th</sup> Jan but request to make use of the Supper room every Wednesday afternoon for their meetings and would like to open up the Institute on the 2<sup>nd</sup> Wednesday of each month to locals and anyone interested in Macclesfield History starting 10<sup>th</sup> Feb at 2pm. May get others interested in helping. Committee approve for this to happen.

BIOCHAR: December meeting held. Minutes and letter to Marc Voortman re possibility of using CL agistment lands for biochar to be sent to committee members. **Action Robyn.** Noted that in town plan there is no mention that CL would be a possible site for biochar.

CRYSTAL LAKE:

- Toilet. Kristian and user groups representatives ( MCA, Bushcare, Stone Sculpture of SA, Adelaide Hills Ceramics, Sculptors@Crystal Lake, Butunga Country tourism group) have met twice. Reported on who uses the park and for what purpose. Discussed what type of toilet possible, the holding tank option was supported. Next meeting will look into possible location. Stone sculpture group have some ideas about where it could be (south of the existing shed). General thought of MCA members was that it needs to be accessible to all including those with mobility issues and see the carpark side of the existing shed as a preferred location.
- Town Plan states that a management agreement with MCA is to be done for the Park and Kristian will be working on this. Some discussion about Governance of the park, possibly user groups. Stone sculpture group have put forward a strategy to develop CI as arts hub. A meeting has been arranged with above groups to look at this. Grants and funding for development of the Park could be applied for. Penny has offered to help with grant application. Perhaps this group may be the start of such a governance group.

CRAFT GROUP: Christmas break up lunch at the Maccy Hotel.

MACCY PRIMARY SCHOOL COUNCIL: NIL

**Next Meeting: Monday 18th January. 7pm meeting.**

MEETING CLOSURE. 7:05pm

Signed as a correct record:

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