

MACCLESFIELD COMMUNITY ASSOCIATION
Minutes for Meeting Monday 16th March 2020

PRESENT: Graeme Milne (Chairperson), Christie Gordon (Vice-Chairperson), Robyn Milne (Secretary), Anne Stott (Treasurer), Brian Lewis, Sandy Bartlett, Penny Worland, Tess Minett.

APOLOGY: Mark Stewart-Jones, David Welsh, Meegan

WELCOME: To Sue Moore as a visitor (left 8pm)

MINUTES OF PREVIOUS MEETING:

Motion: Robyn/Christie That the minutes of the meeting held 17th Feb be accepted. **Motion carried.**

BUSINESS ARISING/ACTION LIST:

1. MBDC. Eastern side Venables street upgrade. Next meeting 6th April 4:30pm
2. Macclesfield Town Plan – Deputation presented at March 2nd MBDC council meeting. Thanks Christie and Penny. Macclesfield Township Plan was endorsed. Thank you Tess for your support on the night.
3. Institute/Hall
 - 3.1. Acoustics panels should be ready by the planned community dinner. **Action Sandy** will organise hessian, will send through some ideas.
 - 3.2. Maintenance on track to be completed on time. Painting to begin soon.
4. Relocating the defibrillator so can be accessible at all time. **Ongoing**
 - 4.1. Defibrillator box collected and stored on the stage.
 - 4.2. Notice board - Men's Shed are working on this at no cost.
5. MACCY MATES. Mental Health first Aid training. 4/5th April to be held in Flaxley hall. Reminders sent out.
6. Davenport Square shelter furniture.
 - 6.1. Men's shed have indicated they are willing to undertake this, no time frame yet. Cost approximately \$6000
7. Community Award for a Primary School student in their final year to be presented at the Graduation. Primary school happy for this to occur. Need to work out criteria. **Action Robyn** to put on MCA planner to be actioned in October.
8. Healthy Towns Challenge grant. Closes in April.

Motion: Penny/Brian That the MCA prepares an application to the Healthy Towns Challenge in 2020 comprising of:

- o infrastructure and landscaping improvements to Davenport Square, consistent with Davenport Square Master Plan
- o programs and activities designed to encourage physical activity and social connection
- o partnerships and collaboration with Mount Barker District Council, Macclesfield Men's Shed, Young at Heart Club and other groups, and
- o a financial contribution up to \$5000 from the Macclesfield Community Association to achieve the above.

Motion Carried

9. OneMusic Australia. Licence to play music in the hall? **Mark Ongoing**
10. Sub-Committee policy review. More changes made. **Action Robyn** to be retyped with changes, sent out to be checked and then voted on at next meeting.
11. Crystal Lake sub-committee .
 - 11.1. Graeme and Robyn met with members of the Crystal Lake sub-committee. Attached some answers to questions posed by MCA.
 - 11.2. Sub-committee held a meeting Sunday 8th March 1:45pm. Sent the following for us to consider. In order to work constructively with the MCA to resolve current issues, Sculptors @ Crystal Lake would like to move the following motion at the next MCA meeting.

1 a) That sculptors @ Crystal Lake committee be severed from Crystal Lake Subcommittee and re-constituted as an auspiced body of MCA as 'Sculptors @ Crystal Lake'. That this body function to implement Macclesfield Township Plan objectives (p213 section12) ".....the Crystal Lake Symposium should continue to help support and strengthen the local economy and to attract increasing numbers of visitors to the town." and to continue activities contributing to that goal (as previously outlined to the MCA and attached below).

b) Funds held in the MCA CBA Crystal Lake account no 10127774 raised by Sculptors @ Crystal Lake for purpose 1a) be held in trust for 'Sculptors @ Crystal Lake' to enable 'Sculptors @ Crystal Lake' to implement 1a).

c) That in the interim MCA authorises the Crystal Lake subcommittee to finance installation of uninstalled sculpture located at Crystal Lake from this fund and to negotiate with Council and purchasing parties as required for the installation of such sculpture.

d) That MCA dissolve the Crystal Lake subcommittee following the change outlined in Motion 1a).

e) That should MCA enter into "a management agreementto administer the various community uses on the land" (Action 51 Macclesfield Township Plan) then the MCA Committee consider an alternative structure that includes all stakeholders.

Motion failed No proposer/seconded. After discussion, decided more information needed around auspiced bodies, what MCA responsibilities/risks would be, what MCA requirements for that body would be, authorisation of placement of sculptures and insurance. Need a motion that will work. A group to be formed to work on this.

- 11.3. Draft Subcommittee/task group Policy Draft Terms of reference for Crystal Lake Sub-committee. CL subcommittee not willing to take it on as it is. Re draft when and how this group will operate is worked out.
12. Clean up day. Small group attended. Very little rubbish collected.
13. Sunday Community café
- 13.1. Met with Nancy on Sunday 1st March at 1:30pm - information about how she will operate discussed.
Draft Regular user of kitchen/supper room for a café agreement prepared.
Motion: Robyn/Graeme That draft Regular user of kitchen/supper room for a café agreement be adopted subject to minor changes including siting of relevant healthy and safety certificated that are required. **Motion carried**
Action Robyn to retype and send to all members for checking.
Action Graeme talk to Jamie Tan out what food service certificates are required so that changes can be made.
14. MCA logo. **Ongoing**
15. Hall Manager
- 15.1. job description. Draft prepared. Discussion, big job if can't find a volunteer could look into an honorary payment
Motion: Penny/Brian that the draft Hall Managers job description be adopted subject to correction of typing errors.
Motion carried
- 15.2. Monthly sheet with booking information has been put up on the notice board until alternate system organised. Will need to amend booking information in the Maccy Newsletter
- 15.3. Shared booking system – being trialled by but may be available for us to use in the future.
16. Outdoor/indoor movie nights. Still obtaining ideas and costings. Committee like idea of hiring initially then look into buying equipment needed if successful. Not necessary to be a fundraiser but aim to break even. **Ongoing Action: Sandy**
17. Community led initiatives - Gumeracha street upgrade, get them to come and talk to us about what they have done. Include Meadows and Echungga. **Penny. Ongoing**

NEW/GENERAL BUSINESS:

1. MCA planner
 - From January Invoice to John Struik for 2020 agistment \$500. **Action Anne**
 - Application for event funding from MBDC, should be available in April
 - Fire safety (extinguishers and exit signs) checks should be carried Thursday 19th March
2. Policy reviews – do we need the policy 'Role of the task groups and their convenors' as this could be covered in the terms of reference? Next policy to review "Dispute resolution policy and procedure" Leave till after next meeting.
3. Covid19. Postpone dinner and leave decision on the market starting in May another couple of weeks before making final decision to postpone
4. Hall fees to be reviewed later in the year. **Action Robyn** to put on MCA planner

CORRESPONDENCE IN:

- Josh Teague's office – request for Josh Teague and Minister Corey Wingard to view renovated kitchen and supper room. Christie and Mark met with them Sat 29th at 1:30pm.
- MACCY MATES mental first aid training. Confirmation contact details for participants.
- MBDC (Chloe Head) Invite to attend Social media workshop 27th Feb. Forwarded to Sandy and Meegan. Sandy attended.
- MBDC (David Baird) Hall/painting work on track to be completed before the dinner.
- YAH – March newsletter, Biggest morning tea payment summary, Biggest morning tea hall booking request for Tues May 19th pm for set up and Wed May 20th for the event.
- YAH – Flyer "Conversation series" Aging Well in the community. Sessions for over 65's, Thursday 10am-12pm from March 26th to May 14th to be held in the Macclesfield institute Supper room.
- MBCD Photos from Australia Day awards ceremony of Christie receiving our award.
- YAH asking for a letter of support for a MBDC Community Grant to hold a falls/balance and knee workshops.
- Bushcare (Sue Bradstreet) asking for a letter of support when applying for a Mt Barker Council Environment Grant.
- MBDC (Phil Burton) response to Penny's email re Health Towns Challenge grant.
- Adelaide Hills Ceramics (Emma) asking for a letter of support to apply for a grant to hold a community dinner at the RSL in June. Received on the 8th application closed 10th
- Commonwealth Bank – notice that our term deposit matures on the 19th March
- Anne Mathieson – email complaint re changes made to supper room, removal of photos and some displays.
- Tess Minett - cc email sent to Meadow Community association re associations get together.

- Tess Minett – Budget bids by councillors, asking if there anything needed for a project . Suggestions: Stage curtains and Davenport Square, perhaps extra exercise station, nature play area, Defibrillator. Priority is existing project at Davenport Sq. **Action Penny**, **Action Sandy** to find out cost of defib

CORRESPONDENCE OUT:

- MCA (Graeme Milne) – Report on Feb meeting, March community calendar, for the Maccy Newsletter
- MCA (Graeme) – MACCY MATES to club/groups asking for contact details for participants attending training.
- MCA (Graeme) to Josh Teague re visit to view Institute kitchen and supper room. Cc to Tess Minett
- MCA (Graeme) to Maccy groups requesting support and attendance to MBDC March 2nd meeting.
- MCA to Maccy groups forwarded MBDC community and environmental grants information.
- MCA (Graeme) letters of support for Bushcare and YAH to accompany grant applications.
- MCA (Robyn) to Narelle King, confirming April cleaning.
- MCA (Robyn) to MBDC Chloe Head Event evaluations for Carols on the Square and Australia Day breakfast.
- MCA (Robyn) to MBDC re use of Davenport Square by Churches for ‘Way of the Cross’ event. 10th April 10am-12noon
- MCA (Penny) to MBDC Phil Burton, Cc: Greg Parker, Haley Irvine , Luke Gray , Nathan Franklin, David Cooney, Kristian Wohlstadt , Matthew Dawkins , Paula Overy and Tess Minett. re Healthy Towns Challenge grant
- MCA (Graeme) to Adelaide Hills Ceramics re support letter. Not enough time to consult committee and not enough information re purpose and benefit to the community.
- MCA (Robyn) reply to Anne Mathieson’s email re complaints.

REPORTS:

FINANCE:

- **Motion: Robyn/Graeme** that the organisers of the Crystal Lake Symposium use funds from the Crystal Lake Sculpture account to install the Silvio Apponyi sculpture “SPRIGGINA FLOUNDERS” at the University of Adelaide. **Motion Carried**
- Proposed Crystal Lake Sculpture account budget. Attached. **Motion: Robyn/** that we accept the proposed Crystal Lake Sculpture account budget. Discussion – too much set aside for unsold sculptures to be installed. **Motion failed**
- Term Deposit matures 19th March **Motion Anne/Christie**. Add extra \$5000 from other account for best offer available. **Motion Carried Action Anne**
- Monies already paid for the dinner will need to be refunded.
- Reconciliation statements, Profit and Loss statement and Balance sheet for Feb sent out. **Motion: Anne/Christie** That the financial statement be accepted, and accounts paid as they fall due. **Motion Carried**

WEB SITE:

- Update Macclesfield information on Council WEBSITE including adding our website information to provide link. **Ongoing**
- New Web site.
 - Request for member to complete bios and any other ideas forwarded to Mark.
 - Site now live. Positive comments made about it on Facebook.
 - Good to get welcome book that is handed out by PO to go paperless as its information now on the web , MCA could organise card with details of WEB Site to welcome new residents.
 - Question re 1st page “sense of community since 1839 on front page, should it be 1841” Contact Lesley

HALL:

- Need a hook for men’s toilet.
- Fix automatic closer on ladies. Concern that outdoor one will close on people accessing storage cupboard. Ongoing
- Fly screen on Kitchen louvres. Ongoing **Action Brian**

MARKET:

- Terms of reference for the sub-committee . **Motion Sandy/Robyn** that we adopt the market subcommittee draft terms of reference with change one member to be at least member to be a member of the MCA committee. **Motion carried**
- Organisation almost complete. All one but table booked. Advertising still to occur.
- Suggested the MCA have a stall for other community groups to utilise. More investigation needed esp. around insurance of things sold.
- Insurance – stall holders need own insurance. As it is in council run building
- **Motion Sandy/Graeme** that up to \$1200 be spent on new signage for the market. **Motion carried**

EVENTS:

- Community dinner Planning information sent to all members for consideration.
 - Postponed, \$45 a head, ticket on sale at post office. Posters on notice board and FB
 -

- Strawberry fete
 - Music, Book CROSSFIRE at \$500 **Action Robyn**
 - Organising/task group Sandy, Christie, Tania Muller, Carol and Robyn will help
 - First meeting no date yet.

HISTORY: Nil

AGISITMENT: Nil

CRYSTAL LAKE: see business arising.

BIOCHAR:

- BIOCHAR for beginners on March 18th in the supper room. 7:30pm Supper room booked.
- Meeting held 9th March, minutes received.
- Invoice paid for analysis of the biochar
- Copy of the application for MBDC environmental grant endorsed by MCA tabled.

CRAFT GROUP: No March meeting.

MACCY PRIMARY SCHOOL COUNCIL: NIL

Next Meeting: Monday 20th April. 7pm
MEETING CLOSURE. 10pm

Signed as a correct record: _____