

MACCLESFIELD COMMUNITY ASSOCIATION
Minutes for Meeting Monday 19th April 2021 at 7pm

PRESENT: Graeme Milne (Chairperson), Robyn Milne (Secretary), Anne Stott (Treasurer), Sandy Bartlett, Shane Bartlett, Brian Lewis, Penny Worland, Lynn Boyd, Tess Minett apology for being late.

APOLOGY: Christie Gordon (Vice-Chairperson),

WELCOME:

MINUTES OF PREVIOUS MEETING:

Motion: Robyn/Sandy That the minutes of the meeting held 15th March be accepted. **Motion carried.**

BUSINESS ARISING/ACTION LIST:

1. Notice boards/Community groups promotion.
 - 1.1. Install picture rails on the wall between toilets. **Action Penny** to ask Geoff if he could do this, let Brian know. **Action Robyn** check what internal paint is left.
 - 1.2. Look into finding an alternative place for the painted mural (perhaps on stage) for extra display space. **Ongoing**
 - 1.3. Let Bushcare know it is nearly time to pull down their display. Biochar been approached to set up next display.
2. Eastern side of Venables street. Marc Voortman has told Tess that the revised design should be available at the end of April.
3. Meeting of local Community Associations.
 - 3.1. Question on Notice to be presented after Feb 2021 to Council through Tess re budget spending over last few years in the South Ward District. Tess with help from Alex (Chief Financial Officer) will help frame motion on notice so that Council provides a written response.
 - 3.2. Ward boundaries. MCA sent our feedback to Council and emailed our response to Meadows and Echunga Associations, Macclesfield Community groups, posted on Facebook and our website. Echunga sent thank you and were looking into passing information onto community. YAH, LIONS and Netball Club sent out to members. Saw Meadows posted on Facebook
4. Davenport Square shelter furniture. **Ongoing**
5. Healthy Towns Challenge.
 - 5.1. Grant applications for 2nd exercise station submitted.
 - 5.2. Update on project. Still waiting for quotes for the path. 3 Seats have been ordered from the Men's shed.
 - 5.3. Parklands project is a spin off from Healthy Towns Challenge. Minutes of initial meeting re project tabled. **Motion Penny/Lynn** "That MCA provides *in principle* support for the Grassroots Grant application being developed with Maccy Bushcare and Macclesfield Primary School, and *provisionally* approves a financial contribution of \$500 to the project if the grant application is successful." **Motion carried.**
 - 5.4. Healthy Heart information session organised by Cathy Megson (YAHC), another spin off that was successful
6. Sculptures at Crystal Lake.
 - 6.1. Sculptors@Crystal lake meeting held 8th April. Minutes tabled. Robyn clarified that the Terms of Reference was what MCA require for them to be under our banner and need to seek Council permission to put any new stone at Crystal Lake.
 - 6.2. Sculptors@Crystal Lake as a task group. **Motion Graeme/Robyn** that the Sculptors@Crystal Lake Task Group terms of reference presented at this meeting be endorsed and given to this group for signing along with the Subcommittee/Task group Policy. **Motion carried.**
 - 6.3. Council Insurance investigations ongoing. Insurance company stated that all members of subgroups need to be members of the Association. Our constitution limits members to 11 committee members. Review our constitution after more information is received from Council. Secretary of Crystal Lake group has been notified that sculptors who may be working on completing sculptures are not covered under the Council Insurance policy. MCA need to update our Volunteer register. **Action Robyn with the help of committee.** Tess has spoken to Alex (Chief Financial Officer) and he stated that if the convenor/coordinator of activity groups is a member of the MCA they would be covered. May need to do risk assessment for usual activity and special activities. We need this in writing.
7. Crystal Lake/Lord Robinson Park
 - 7.1. Arts Hub Concept and future Master Plan. **Ongoing**
 - 7.2. Management group. Stephen Shotton email. *Met with council (Madeleine Walker + Kristian Wohlstadt) and share the following suggested path forward:*
 - *Formalisation of a representative management group including Terms of Reference, Incorporation, Insurance etc.*
 - *Progress legislative requirements including a community land management plan and lease agreements.*
 - *Work on site design and costings to inform fund-raising and grant funding.*
 - MCA need to stay involved with this to ensure a community voice.

NEW/GENERAL BUSINESS:

8. MCA planner
 - 8.1. Anzac day Twilight service in Maccy April 18th - MCA wreath laid. **Action Graeme** Compliment RSL for a great service in newsletter report.

- 8.2. MCA Policy reviews
 - 8.2.1. Strategic plan strategy 5. Suggestions presented accepted.
 - 8.2.2. Policy and schedule for auspicing. Council insurance will not cover Auspiced groups. Auspicing is for financial arrangements and other support. **Ongoing**
 - 8.2.3. Review of Market coordinator terms of reference. **Motion Sandy/Robyn** that the Terms of Reference for the Market coordinator presented be endorsed. **Motion carried.**
 - 8.2.4. Dispute Resolution Policy. **Motion Penny /Tara** that the Dispute Resolution Policy presented be endorsed. **Motion carried.**
9. Community Emergency Response Plan. Need to get more information about what is to be included in the plan, steps needed to take, who to involve and then can ask Council for assistance. **Action Penny**
10. Volunteer Grant applied for. \$2300 PA system.
11. Seniors Village Hub. Funding available for Community Centres to develop a Village Hub. Mount Barker and Alexandrina Councils are seeking this funding. If successful there may be an opportunity for Macclesfield to tap into it. Watch and see what happens. It is a model to help the aged to stay in their home.
12. Council Community consultation. Groups need more time to respond to community consultations. Greg Parker verbally agreed and he will bring this up with his team and hopefully changes will be made.

CORRESPONDENCE IN:

1. Biochar
 - 1.1. Feb & March minutes
 - 1.2. April agenda
2. Post office – requested more welcome booklets.
3. Raine & Horne, Gary Dawe. Will deliver welcome booklets to P.O.
4. Maccy Mates participants response to catch up dinner.
5. MBDC Greg Parker email re Emergency action plan as per Township plan.
6. YAH
 - 6.1. Newsletters.
 - 6.2. Risk management, emergency plan and covid strategies for the Biggest morning tea event to be held in the Institute on Wednesday May 19th
 - 6.3. Copies of congratulatory letters for Meaningful Connections ward from Rebekka Sharkie and David Basham.
 - 6.4. Lower back and knees workshop April 28th at 11:30 Flyer.
7. Echungu Community Association re feedback to council on Ward boundaries.
8. Greg Parker's response for action to Community Emergency Response Plan. Forwarded to members.
9. MBDC Michelle Bell – re council Insurance for Auspiced groups. Forwarded to members and YAH.
10. David Maher thanking MCA for copy of minutes and informed us he is happy to answer any further questions about the Consortium's development.
11. YAH and LIONS thank you for information about MBDC ward boundaries. They have forwarded information to their members.
12. MBDC Chloe Head – Evaluation forms for Carols on the Square and Australia day Breakfast events.
13. Steven Shotton. – re listing suggestions from MBDC formalising management group for Crystal Lake/Lord Robinson Park Arts Hub group.
14. MBDC – Michelle Bell further correspondence re Council Insurance for MCA groups. cc's to Peter McGinn, Tess Minet
15. Australian Electoral Commission – re hall inspection for venue for election in 2022. 16th April 11 am.
16. MBDC – Emily Pitta thank you for submission in response to Periodical Elector Rep review options paper. Preferred model will be determined after looking at all the feedback then this will be subject to 3 weeks community consultation.
17. Grassroots grant Application Meeting minutes. Tabled.
18. Mount Barker Community Centre flyer for activities for April/May
19. MBDC Peter McGinn and Sean Haines from Mount Barker Community Centre re Village Hub funding for establishing Village Hubs.

CORRESPONDENCE OUT:

1. Graeme to Maccy Newsletter - Meeting report and calendar.
2. Robyn to Raine & Horne requesting supply of some more Maccy welcome booklets for the post office.
3. MCA (Graeme) to organisations with a Maccy Mate member to advertise this fact.
4. MCA (Graeme) to Maccy Mates asking if they are happy to have their names and contact details listed in the Maccy Newsletter and on Maccy Chat.
5. MCA to Meadows, Echungu and Maccy groups re changes to the MBDC Ward boundaries with MCA feedback and preferences.
6. MCA (Robyn) to MBDC Chloe Head. Completed evaluation forms for Carols and Aust Day Breakfast events.
7. MCA (Penny) completed grant applications for Aging Well \$5000 and \$10000 Stronger Communities.
8. MCA (Penny) Expression of Interest for the Volunteer Grants 2021 round sent to and received by the office of Rebekha Sharkie MP.

9. MCA (Robyn) to Michelle Bell re insurance cover for Auspiced groups, Task groups, history group, Men's breakfast and community volunteers helping us at events and working bees. MCA list of members and regular volunteers sent.
10. Penny to Sean Haines (Mount Barker Community Centre) re supporting establishing Village Hubs that would benefit smaller towns.

REPORTS:

FINANCE:

- Question about the \$500 donation to history. From local resident donated same last year.
- Invoice received from Sculptors at Crystal Lake, **PARALIN PTY LTD** for transportation of stone. **Action Robyn** inform Crystal Lake group that the invoice will be paid after receipt of written Council approval for the stone to be located at Crystal Lake Park.
- Reconciliation statements, Profit and Loss statement and Balance sheet for March sent out.
- **Motion Anne/Penny** That the financial statements for March be accepted, and accounts paid as they fall due. **Motion carried.**

WEB SITE:

- Maccy Newsletter uploaded.
- Maccy Mates information being added. **Action Graeme** to do blurb for this and send to Sandy.
- Working on Institute History and hire information page.

INSTITUTE:

- Bookings:
 - Signage on front of hall to be changed, remove the phone number and replace with our website. **Action Shane**
 - Hall hired for the Biggest Morning Tea May 19th Risk assessment and emergency response plan completed.
- Gravel down driveway. Started. **Ongoing**
- Working bee. Clean up front of hall. Most work done April 10th
- Scissor broom, cost was for replacement head only Complete broom was over \$400
- Acoustic panels may need a bit bracing. **Ongoing.**

MARKET:

- Busker expectation for income. Cat pleased with offer for MCA topping income up to \$30 per market. Committee agreed to put in extra money to reach that amount. .
- Next Market May 2nd. Stall income slowly getting up there. Now listed on Approved Market List for Consumer Business Services to have stall holder selling alcohol (they need to have the licence.). Silver Bark Brewery coming to next market. MCA stall, Lynn will help this market, in future look at roster of helpers or using contributors to man the stall. No help needed for set up, pull down 2pm.

EVENTS:

- Evaluations for Carols on the Square and Australia Day breakfast completed and sent to MBDC, Chloe Head
- Strawberry Fete
 - 93rd or 94th? do we count last years? Ask History group or check History website. **Action Robyn/Sandy**
 - 2021 band. Book Crossfire **Action Sandy**. Organising committee to investigate other options for 2022.
 - Organising group. First meeting in May. **Action Sandy**.

HISTORY:

Donation of \$500 from a local resident Helen Thomas in appreciation of work done by History group.

History group and tabled.

AGISTMENT: NIL

BIOCHAR: Burn season starts May 1st, May 8th workshop at Normanville. Still concerns around insurance. Brian will complete a risk assessment for these activities. Start working on Terms of Reference for Biochar ready if they become a sub group.

CRAFT GROUP: 6 people attended.

MACCY PRIMARY SCHOOL COUNCIL: Meeting Tues 16th March. Verbal report given.

MACCY MATES: Living Well SPN has invited Graeme to speak on the formation and role of Maccy Mates at their May meeting.

Next Meeting: Monday 17th May 7pm meeting.

MEETING CLOSURE 9:15

Signed as a correct record: _____