

**MACCLESFIELD COMMUNITY ASSOCIATION**  
**Minutes for Meeting Monday 17th May 2021 at 7pm**

**PRESENT:** Graeme Milne (Chairperson), Robyn Milne (Secretary), Anne Stott (Treasurer), Sandy Bartlett, Shane Bartlett, Penny Worland, Brain Lewis, Lynn Boyd, Tess Minett

**APOLOGY:** Christie Gordon (Vice-Chairperson), Tara Hornell

**WELCOME:**

**MINUTES OF PREVIOUS MEETING:**

**Motion: Robyn/Sandy** That the minutes of the meeting held 19th April be accepted. **Motion carried**

**BUSINESS ARISING/ACTION LIST:**

1. Notice boards/Community groups promotion.
  - 1.1. Install picture rails on the wall between toilets. Geoff will do.
  - 1.2. Bushcare have removed their display. Biochar will set up next display.
2. Eastern side of Venables street. Plan should be ready by end of month. Kristian is planning a meeting with the Consortium and then will organise one to include us.
3. Meeting of local Community Associations.
  - 3.1. Motion on Notice to be presented to Council through Tess re budget spending over last few years in the South Ward District. Spending is not recorded by ward areas so this question could not be answered. Other answer can be found on the web last Council meeting minutes.
  - 3.2. Ward boundaries. Option 3 is the Council's preferred option. We can respond to this saying we are in favour of this option when comes out for community consultation.
4. Davenport Square shelter furniture. Installed and is looking great. Next step is paving.
5. Healthy Towns Challenge.
  - 5.1. Path completed, Invoice received and paid. For \$23512.50. Rubble account \$2976.19 still to be paid. **Action Anne**
  - 5.2. Grant progress report sent in. Action Robyn to send out with Minutes.
  - 5.3. Seats 3 different designs organised. Looking good.
  - 5.4. Planting date to be organized. A good time to have Community BBQ. Biochar will donate biochar to add to soil.
6. Parkland's project. Grassroots Grant application being developed with Maccy Bushcare and Macclesfield Primary School. Letter of support needed. **Action Penny/Graeme.** Project title; Strengthening community connections with the cultural and conservation values of Macclesfield's reserves and waterways. Will involve putting signage in Davenport Square **Motion Penny/Shane** that we increase our donation for the project from \$500 to \$825 toward signage. **Motion Carried**
7. Sculptures at Crystal Lake.
  - 7.1. Sculptors@Crystal Lake as a task group. Terms of reference not signed or accepted. No changes suggested.
  - 7.2. **Motion Graeme/Sandy** that we formally dissolve the Crystal Lake subcommittee. (6 for, 1 against) **Motion carried.** **Action Graeme/Robyn** Notify this group by a letter to explain why, steps that have been taken and ask how the group plan move forward.
8. Council Insurance investigations ongoing. MCA cover for task groups and subgroups.
  - 8.1. Alex Oulianoff (Chief Financial Officer) sent summary of the cover. No written confirmation that MCA groups will be covered as per highlighting in statement from the Insurance company about extra payment for related organisation which they referred to as subgroups but policy reads that if part of the MCA they are covered.
  - 8.2. Constitution review. Wording needs to be changed around membership of coordinators/members etc that are not part of MCA committee. Insurance may require that all members of subgroups and activities we undertake need to be members of the Association. **Action Robyn** Send out constitution with notes to start review.
  - 8.3. Volunteer register. Started
9. Community Emergency Response Plan
  - 9.1. Plan to be done. Penny has list of names of who can help us. Lynn, Graeme, Brian happy to look at this.
  - 9.2. Contact with Sue Thomas from Adelaide Hills Council re developing a community resilience network in the Hills including Maccy, Echunga and Meadows. **Action Graeme** continue contact with these groups to progress this further.

**NEW/GENERAL BUSINESS:**

10. MCA planner
  - 10.1. MCA Policy reviews
    - 10.1.1. Strategic plan strategy 6. Suggested points modified to be included in the draft plan. History group consulted.
    - 10.1.2. Policy and schedule for auspicing. **Ongoing**
  - 10.2. Young At Heart hall hire agreement. **Motion Robyn/Penny** that the fees for hall use remain the same, \$10 per session. **Motion Carried.**
  - 10.3. Donation to Maccy Newsletter. **Motion Graeme/Sandy** that we donate \$200 to the Maccy Newsletter group. **Motion carried.**
11. Mount Barker 2021/2022 draft Annual Business Plan and Budget **Motion Penny/Robyn** that we put in a submission as a response to the 2021/2022 Draft Annual Business Plan and budget. **Motion Carried.** **Action Penny/Graeme**

12. Battunga Lions. 50year celebration this year. Would like to put up a plaque and make a donation to the MCA for a project. Ideas; something at Davenport Square or seating outside the Institute. **Ongoing.** Dean happy to come and talk to MCA about how they may be able to help us. **Action Graeme** Invite Dean to our next meeting.
13. Senior Village Hub, we may be asked for a letter of support to go with an application. **Action Penny** to talk to them and draft letter of support.

#### CORRESPONDENCE IN:

14. Biochar
  - 14.1. April minutes, bulletin & May agenda
  - 14.2. Draft Terms of Reference.
  - 14.3. Risk management plans for workshop and burns.
  - 14.4. Copies of Biochar insurance.
15. Post office – requested more welcome booklets.
16. YAH
  - 16.1. Newsletters & details of Auction items for Biggest Morning tea.
  - 16.2. Request to use 2 gazebos and Market bunting for Biggest morning tea. Have given approval.
17. [livingwellspn@gmail.com](mailto:livingwellspn@gmail.com), Dave Thompson responding to email from MCA (G Milne) of work done by MCA and Maccy Mates and an invitation to talk at their May meeting.
18. Dave Welsh (sculptors at Crystal Lake) re invoice from **PARALIN PTY LTD** for transportation of stone.
19. Anne Welsh (sculptors at Crystal Lake) re copy of all transaction in Crystal Lake account.
20. Sue Thomas ([stthomas@ahc.sa.gov.au](mailto:stthomas@ahc.sa.gov.au)) re a Community Resilience Network in the Hills to deal with the aftermath of an emergency such as a bushfire. *Forwarded to Echunga and Meadows Community Associations.*
21. Meadows and Echunga Community Associations re Emergency response plans and Email from Sue Thomas.
22. MBDC, Kristian Wohlstadt re Draft Annual Budget and Business plan open for community consultation. Forwarded to MCA members.
23. Macclesfield Newsletter requesting an article re Maccy Mates. **Action Graeme.**
24. MBDC, Chloe Head invitation to apply for 2021/2022 event support. Applications close 24<sup>th</sup> May and to be done online.
25. MBDC, Michelle Bell, flyer re volunteers' movie week. *Forwarded to MCA members and Maccy Groups.*
26. Tess Minett, congratulations on the work done at Davenport Square.
27. Rebekah Sharkie Office, Amelia Pink re federal Funding available for Energy Efficient community groups.
28. Rebekah Sharkie Office, Amelia Pink. MCA through to 2<sup>nd</sup> round of Volunteer Grant process for PA system.
29. MBDC, Kristian Wohlstadt email stating that dropping stone off at Crystal Lake meets council requirements for use of land as per Township plan.
30. Sue Thomas ([stthomas@ahc.sa.gov.au](mailto:stthomas@ahc.sa.gov.au)) Community Resilience Network. Happy to speak to groups individually or collectively.
31. Jennifer Everett, Australia Electoral Commission thank you for Institute Plan re use for election next year.
32. LIONS, thank you for email addresses for Meadows and Echunga Community Associations.
33. Tess Minett re MCA council Insurance. Forward from Alex summarising cover.
34. Tess Minett cc of email sent to Alex Oulianoff to get further clarification on MCA subgroups insurance cover.
35. D Welsh, re Terms of reference for Sculptors @ Crystal Lake. Group didn't accept.
36. [xiao.corp@gmail.com](mailto:xiao.corp@gmail.com) Jakob, re Kitchen hire for food production.
37. MBDC notification of a \$50 Ward Donation.
38. MBDC Forward from [volunteershoutout@gmail.com](mailto:volunteershoutout@gmail.com) invitation for input about our work for quarterly newsletter.
39. Heart Foundation receipt for \$100 donation. From speaker given to them
40. MBDC Invoice for \$2976.19, Rubble for Davenport Square (Healthy Towns Challenge)
41. Wellbeing SA, Healthy Towns Challenge thank you for progress report.

#### CORRESPONDENCE OUT:

42. Graeme to Maccy Newsletter - Meeting report and calendar.
43. MCA to Raine & Horne requesting supply of some more Maccy welcome booklets for the post office.
44. MCA (Robyn). Sculptors@CrystalLake, Anne Welsh. Copy of Meeting minutes, request for them to seek council approval for stone to be dropped off and time to sign Terms of reference and Subgroup/task group policy.
45. Graeme to Dave Welsh re invoice for **PARALIN PTY LTD** for transportation of stone. Second request for Council approval to be sought before payment will be made.
46. Robyn to Anne Welsh asking why they need details of all Crystal Lake account transactions, informing her that this will take a long time as would have to go through all hard copies. MYOB records was restarted a few times in that time.
47. MCA (Graeme) to Living Well SPN accepting invitation to talk about Maccy Mates.
48. MCA to Kristian, D Welsh & Sylvio informing them the PARALIN invoice has been paid.
49. MCA (Graeme) to Kristian asking about the plans for Venables street so can arrange a time to look at them.
50. MCA (Graeme) 2 emails to Dave Welsh, cc to Anne Welsh (secretary) re accepting and signing the Terms of Reference for Sculptors@ Crystal lake and Subgroup/Task group policy.
51. MCA to Meadows, Echunga re Town Emergency Plans and interest in working with Sue Thomas with information on dealing with the aftermath of an emergency.
52. Graeme to LIONS club with contact details for Echunga and Meadows Community Associations.

53. MCA (Robyn) to Tess re confirmation from Council that subgroups will be covered by the Council liability insurance and if extra payments need to be made.
54. MCA (Robyn) to MBDC, Alex Oulianoff re current agistment agreements in place. In response to phone request.
55. Robyn to Bushcare, A Welsh thanking them for their display in the Foyer and arranging a time to collect it.
56. MCA to MBDC 'yoursay@mountbarker.sa.gov.au' re questions about the draft 2021/2022 budget and business plan. Requested a response by 20<sup>th</sup> May.
57. Penny, Healthy Town Challenge progress report.
58. Robyn to [xiao.corp@gmail.com](mailto:xiao.corp@gmail.com) asking for more details about Kitchen hire.
59. MCA to MBDC online application for \$1500 event support finding for 2021 Strawberry Fete.

## **REPORTS:**

### FINANCE:

- Invoice received from Sculptors at Crystal Lake, **PARALIN PTY LTD** for transportation of stone. Confirmation from MBDC (Kristian) that the stone can be located at Crystal Lake Park. Invoice Paid.
- Reconciliation statements, Profit and Loss statement and Balance sheet for April sent out.
- Term deposit due to be reinvested. **Action Anne** to reinvest for best rate can get.
- **Motion Anne/Graeme** That the financial statements for April be accepted, and accounts paid as they fall due. **Motion Carried**

WEB SITE: still some cleaning up being done and separate page for each group. Still in editing stage.

### INSTITUTE:

- Bookings:
  - Signage on front of hall to be changed, remove the phone number and replace with our website. **Ongoing**
  - Biggest morning tea set up 18<sup>th</sup> May afternoon. Event Wed 19<sup>th</sup> morning.
  - Hall hired for party 12<sup>th</sup> June, hire agreement sent out. Set up in the afternoon as hall is not booked for Sunday final clean up will be done then.
- Gravel down driveway. Completed Invoice received \$3641
- Acoustic panels. Warping seems to have settled. Chris Mobbs has added a magnet to hold it to the wall. **Action Graeme** to send thank you.

### MARKET:

- May Market report. A bit quieter. But still good vibes.
- Next Market June 6<sup>th</sup> Fully booked and will go down driveway. Music may not be there as getting bit cold.

### EVENTS:

- Strawberry Fete
  - Anniversary of the 94<sup>th</sup>
  - First meeting May 14<sup>th</sup> Positive meeting with some new volunteers on the organising committee. Minutes of the meeting tabled. Discussion about site, Rec grounds v Davenport Sq and COVID signing in issues. Purpose for fundraising needs to be considered, could ask community.
  - \$1500 event funding application submitted to MBDC
- MBDC event funding applications closes May 24<sup>th</sup> Online application. **Action Robyn**
  - Carols on the Square \$500
  - Australia Day Breakfast \$300

### HISTORY: NIL

AGISTMENT: MBDC have asked for information about current agistment arrangements on Council managed Land. Are working on a management plan for these areas. Keen for MCA to continue to manage and receive payment.

### BIOCHAR:

- Risk assessments for activities tabled.
- Volunteer insurance taken out and paid for.
- Public liability more than what can afford now.
- **Motion Brian/Penny** that the MCA adopt Biochar as a task group. **Motion Carried.**
- Biochar Terms of reference. **Motion Brian/Graeme** that the terms of reference presented for Biochar be accepted. **Motion carried.**

CRAFT GROUP: held May 1<sup>st</sup>.

MACCY PRIMARY SCHOOL COUNCIL: Meeting Tues 11<sup>th</sup> May.

- Naplan testing went well.
- Student instigated fundraiser made \$4000 for playground upgrade and \$2000 to go to Cystic Fibrosis
- Sports Day is May 25<sup>th</sup>.

MACCY MATES: Graeme spoke to Living Well SPN on the formation and role of Maccy Mates at their May meeting.

**Next Meeting: Monday 21st June 7pm meeting.**

MEETING CLOSURE

Signed as a correct record: \_\_\_\_\_