

MACCLESFIELD COMMUNITY ASSOCIATION
Minutes for Meeting Monday 19th July 2021 at 7pm

PRESENT: Graeme Milne (Chairperson), Christie Gordon (Vice-Chairperson), Robyn Milne (Secretary), Anne Stott (Treasurer), Sandy Bartlett, Shane Bartlett, Brian Lewis, Lynn Boyd, Tess Minett

APOLOGY: Penny Worland,

WELCOME: Greg and Jacqui Goding, Malcom Buckby,

MINUTES OF PREVIOUS MEETING:

Motion: Robyn/Christie That the minutes of the meeting held 20th June be accepted with the following addendum.

Penny Worland as MCA rep spoke at a Council meeting in support our submission on the Draft budget and business plan for 2021/22. **Motion carried**

BUSINESS ARISING/ACTION LIST:

1. Picture rail in Foyer.
 - 1.1. Has been installed, sanded and primed. Thanks Geoff Harris.
2. Eastern side of Venables street.
 - 2.1. Kristian met with MCA Friday 2nd 4pm. Still waiting for final drawings and civil engineers report.
 - 2.2. Council have voted to spend \$415K on Venables street. **Actions: Penny/Sandy** Media posts **Graeme/Penny** Let Josh Teague know and extend thanks for his support. Letters of thanks to Mayor and councillors. Thankyou extended to Tess for work as our Councillor supporting us with communication to Council about the Venables Street upgrade.
 - 2.3. MBDC have approved Footpath program. Macclesfield residents provided comments on this in submissions on draft budget.
3. Davenport Square shelter paving. Lions club will help with this. Phil Cotter will supervise and do the coping around the edge. No Action until September.
4. Healthy Towns Challenge.
 - 4.1. Update and Exercise station pictures sent to all members.
 - 4.2. Planting Day. New date September 19th Lions will do BBQ. Penny will let us know what needs to be brought. MCA to cover cost of meat. **Actions** (after Penny has all required information) **Christie** Put on Eventbrite so can register attendance. **Sandy** to advertise.
5. Battunga Lions will pay for a seat at Davenport Square being made by Men's Shed and put their plaque on it. Help with the Community BBQ at the Healthy Towns planting day, paving in the shelter at Davenport Square. Supply BBQ for Strawberry Fete. Have asked to let them know if there is anything else they can help with.
6. Constitution review.
 - 6.1. Draft 4, Thanks Geoff for your valued input.
 - 6.2. Most changes accepted. Discussion and suggestions for change made to 3.8, addition of an object, 6.3 and 15. **Action Robyn** to make changes and send out ASAP for checking.
7. MCA Membership application form. Change suggested. **Action Robyn** to make change and resend.
8. Community Emergency Response Plan
 - 8.1. Plan to be done. CFS contacted. **Graeme** in contact with Jackie Horton, CFS Liaison Officer.
 - 8.2. Community resilience network in the Hills meeting evening meeting for Monday 26th July. Graeme and Lynn to attend.
9. Crystal Lake gates and Toilet cleaning. Contract with current contract is for another 2 years. Continue to look into something for CL **Action Christie**.
10. Strategic Plan. Draft. Feeling that we to include more details about actions. **Action Robyn** update with suggestions. *Note does not need to be finalised before AGM.*

NEW/GENERAL BUSINESS:

11. MCA planner
 - 11.1. MCA Governance
 - 11.1.1. Policy and schedule for auspicing. **Ongoing**
 - 11.2. AGM & Special resolution (changes to the constitution).
 - 11.2.1. Community notice. Including order of business. **Action Robyn**. Another Facebook post **Action Sandy**
 - 11.2.2. AGM reports, received from YAH, History, Men's Breakfast, Biochar. Still to come; Market (Sandy), Treasurer (Anne), Chairpersons including agistment and CL (Graeme), Institute (Robyn), Craft (Robyn & Carol)
 - 11.2.3. Supper Lynn and Christie, Robyn to bring milk and check tea and coffee.
 - 11.2.4. Positions Vacant:
 - 11.2.4.1. Executive tenure complete. Graeme Milne (Chairperson) Robyn Milne (secretary)
 - 11.2.4.2. ½ committee required to retire being longest serving. Brian Lewis, Sandy Bartlett, others only joined this year.
12. Insurance – Tess assured us that Sub groups are covered. We may need to inform Council of these groups. Tess thinking that Council may cover any extra costs. Main points to ensure cover.
 - 12.1. *need to be undertaking an activity of MCA as MCA, not a separate group.*
 - 12.2. *The sub-committee should not be registered as a separate incorporated body*

- 12.3. *The membership of the people attending the site where the sub-committee carries out activities should all be members of the Main Group/Body*
- 12.4. *Sub-committees should be elected from the general population of Main Group/Body and report to and through the Main Gp/Body.*
- 12.5. *Activities should be sanctioned by the management committee and minutes of the sub-committee tabled to the Main Group.*
- 12.6. *One representative of the management committee to also sit on the sub-committee.*
- 12.7. *The sub-committee should not have an independent bank account, so they are accounted for in the total revenue of the Main Group*
13. **MCA Groups - Type and terms of reference. Ongoing**
- 13.1. Definitions:
- 13.1.1. Sub-committee and task group are in Sub-committee/Task group Policy
- 13.1.2. No definition for other MCA activities that have co-ordinators.
- 13.2. Terms of reference drafts. More thought about what needs to be included required.
- 13.2.1. History Group (at the moment is a task group as per Initial Future Directions Plan of 2011), discussion earlier this year queried if they should be a subcommittee as was not a short term activity)
- 13.2.2. Men's Breakfast, (MCA Activity) John Bullock is the coordinator. Held first Thursday of the month. Money collected to cover costs of food. \$200 in MCA bank for other expenses or shortfalls. They contribute \$10 a session for hall use.
- 13.2.3. Craft Group, (MCA Activity) Carol Prey and Cathy Megson are coordinators. Held first Saturday of the month. Donation from those who attend. \$10 given to MCA to help with hall costs rest held over for social event at the end of the year.
14. Coffee Van – No longer interested as there is a possibility of a coffee shop in the old garage setting up soon.

CORRESPONDENCE IN:

15. YAH
- 15.1. Newsletters
16. Anne Welsh (sculptors at Crystal Lake) Email from Dave re how Sculptors@CrystalLake plan to progress. Investigating becoming a subcommittee of South Australian Stone Sculptors Association. MCA decided not to set a time frame for a process to finalise completion of past Sculpture events at this stage.
17. SA Health, COVID plan update July 5th and 19th, 1 persons per 4 sq m
18. Sue Thomas, Adelaide Hills Resilience Network – re 26th July meeting.
19. Tess Minett forward response from Alex Oulianoff re insurance. Still not clear if further premium is to be paid by MCA or MBDC.
20. Maccy CFS, Fred Keal. Suggested we contact Jackie Horton, CFS Community Liaison Officer for help with our Emergency Plan.
21. Ray Walker, local resident asking if can present a proposal for Community café non Market Sundays. 2nd correspondence has withdrawn proposal.
22. MBDC, notification of Grants and working with Council information session 27th July 3-6pm Hahndorf Bowling club. Forwarded to MCA members.
23. Meadows and Echunga CA not interested in working with us on a Town emergency plan.
24. Meadows Community Association, Chris Zanker. Suggested another get together re matters of the alliance.
25. Battunga Lions, re help to MCA and will pay for a seat to go into Davenport Square.
26. Commonwealth bank annual interest statement.
27. Macclesfield Bushcare notification of AGM Thursday 19th August 7:30, Macclesfield Institute.
28. Coffee van, Carmen. Could do weekend but still looking into weekends.
29. MBDC, Dave Cooney response to Christie. Unable to provide Council cleaning expectations information. Noted contract for Davenport Sq. and Rec grounds still has two years to go.

CORRESPONDENCE OUT:

30. Graeme to Maccy Newsletter - June meeting report & July calendar.
31. Graeme to CFS asking for best person to contact re Emergency Response Plan.
32. Graeme to Sue Thomas Adelaide Hill Resilience Network re confirming attendance of meeting July 26th
33. MCA, Penny to MBDC yoursay re MCA supporting proposed changes to ward structure.
34. Biochar to Ag Bureau, talking about Maccy Biochar and asking for possible contacts with likely partners.
35. Penny to YAH, Men's Shed, Frances Turland, Maggie Hine, Millee Lush – update of Healthy Towns Challenge.
36. Graeme to Meadows and Echunga CA re get together to develop Town emergency plans.
37. Graeme to Meadows CA re meeting with Jackie Horton CFS Community Liaison Friday 23rd 10am Mawson House.
38. Robyn to Carmen from Coffee asking her to outline what she might want to do.
39. Penny to Natalie Fuller re Emergency Response Plan and contact information for people who may be able to help.
40. Christie to D Cooney MBDC asking for details about Council expectations for cleaners.

REPORTS:

FINANCE:

- Deductible Gift Status, Confirmed MCA don't qualify for this.
- Reconciliation statements, Profit and Loss statement and Balance sheet for June sent out.
- **Motion Anne/Robyn** That the financial statements for June be accepted, and accounts paid as they fall due. **Motion carried**
- 2021/2022 MCA Budget, **Action Anne** Note does not need to be presented at the AGM

WEB SITE: NIL

INSTITUTE:

- Bookings:
 - Signage on front of hall to be changed, remove the phone number and replace with our website. **Ongoing waiting to see what is in the Venables Street plan.**
 - 11th August WAIT residents water AGM 7pm Supper Room
 - 19th August Bushcare AGM 7pm Supper room.
 - 17th August 6pm Supper room for information session about Photo project.

MARKET:

- July Market report. Stall fees \$225 MCA stall \$97 on square \$69 banked. Will advertise on Facebook for others to put produce on the stall.
- Next Market August 1st, 28 stalls at this stage.
- Market Mission Statement. Has been put on the MCA Website. **Action Robyn** to add to terms of reference.
The Macclesfield Market is a small country market in the Adelaide Hills. It offers visitors to the area the opportunity to experience the hospitality of a small community country-style market offering local produce and a range of arts and crafts whilst enjoying a coffee or tea and a locally cooked meal. It aims to provide a friendly and welcoming atmosphere showcasing small-town hospitality. The market is not a forum for any form of ideology (political, religious or other).

EVENTS:

- Strawberry Fete
 - Purpose for funds raised. Some suggestions
 - Men's Shed seats in other locations. Thinking not CL until plans for area done.
 - replacement furniture (card tables, supper room chairs)

HISTORY: NIL

AGISTMENT:

- Licence agreement details and agreement to be signed by MCA for agistment in Night Paddock. No anticipated costs for the next year. Agreement is for 1 year only. Sign for this year, re think after the year. **Action Graeme**

BIOCHAR:

- Have had trailer donated. Biochar will use in the winter months. Needs to be added to the asset register along with 3 kilns. **Action Robyn**
- Looking into the far SW end of Pound rd. paddock to be a Biochar site. If want to progress further need to submit a development plan. Biochar Task group recommending that a development application be prepared. Asking MCA to support this. MCA need to see a development plan before can decide about submitting a development application. Biochar letter about this tabled. To be sent out to committee for comments. **Action Brian**
- Updated Biochar Brochure and June & July meeting minutes tabled.
- Query about reimbursement of funds. Details included in MCA financial statement. Brian shall include more details in future minutes.

CRAFT GROUP: NIL

MACCY PRIMARY SCHOOL COUNCIL: NIL

MACCY MATES: NIL

Next Meeting: Monday 16th August after AGM.

MEETING CLOSURE 9.30

Signed as a correct record: _____