

MACCLESFIELD COMMUNITY ASSOCIATION
Minutes for Meeting Monday 17th February 2020

PRESENT: Graeme Milne (Chairperson), Christie Gordon (Vice-Chairperson), Robyn Milne (Secretary), Anne Stott (Treasurer), Kath Thurmer, Brian Lewis, Mark Stewart-Jones, Sandy Bartlett, Tess Minett, Penny Worland

APOLOGY: Kath Thurmer, Meegan Semple

WELCOME:

MINUTES OF PREVIOUS MEETING:

Motion: Robyn/Christie That the minutes of the meeting held 16th December be accepted. Motion carried.

BUSINESS ARISING/ACTION LIST:

1. MBDC. Eastern side Venables street upgrade. Met with Kristian and Hayley 17th Feb
 - 1.1. Hayley's design looks good. Application process for council funding has started CEO and then council to approve. If successful state funding will be required. \$250K from each is required. Christie will do another deputation to support the application for street upgrade before the next Council meeting 2nd March. Next meeting 16th March at 4:30
2. Macclesfield Town Plan – not voted at the Feb 3rd MBDC council meeting postponed March 2nd meeting. We will see the agenda the Thursday before so can make comments or raise issues in our deputation. It will be great if we can have lots of Macclesfield residents attend.
3. Institute/Hall
 - 3.1. Acoustics in the hall (improve to ensure hall is purposeful for community use) **Ongoing**.
4. Relocating the defibrillator so can be accessible at all time.
 - 4.1. Defibrillator box collected and stored on the stage.
 - 4.2. Notice board - RSL have donated one to be refurbished. Men's Shed will do this.
5. MACCY MATES. Mental Health first Aid training. 4/5th April to be held in Flaxley hall. Uniting Church catering.
6. Davenport Square shelter furniture.
 - 6.1. Steve Gardner will supply materials and has asked if Men's shed will work with him to do the bulk of the work. He is too busy, and it will help with cost.
7. Community Award for a Primary School student in their final year to be presented at the Graduation. **Action: Graeme** to speak to Lynne **Ongoing**
8. Healthy Towns Challenge grant. Closes in April. Apply for loop track and exercise station that were in the original plan. More information in March meeting. Including some costing. **Action Penny**
9. OneMusic Australia. Licence to play music in the hall? **Mark Ongoing**
10. Sub-Committee policy review.
 - 10.1. wording change to last point and numbering change be accepted as the new policy
 - 10.2. Further changes. **Action Robyn**
 - Part 3, 4th dot point needs to be reworded and under a new number.
 - Include a note about need for budget and management of finance.

CORRESPONDENCE IN:

- Tess Minett – re electrical tagging. Can be done by council for a reasonable rate.
- MACCY MATES mental first aid training. Confirmation of training date, 4 & 5th April. Confirmation of participants.
- MBDC (Kristian) notification vote on Maccy Town plan not happening until March meeting.
- MBDC (David Baird) Hall/painting work. New LED lights will be installed.
- YAH – Jan newsletters and hall hire payment summary.
- Strawberry Fete Market stall holders (2 new ones) inquiring about next year's event. Their details have been recorded.
- BIOCHAR Minutes for meeting held in 2019 and December newsletter
- MBCD (Chloe Head) invitation to Australia Day Ceremony, MCA, Strawberry Fete awarded Commendation for Event of the Year. Christie attended.
- Hannah Jewell re market café. Would like to see a café each Sunday.
- Ashley White Account for final electrical work in Kitchen, installation of the range hood. \$324.50
- Ashley White Account for final electrical work in the supper room and replacement of two fluros in the kitchen. \$401.50
- Ashley White – compliance certificate for work done.
- DCMB – information for community grant and environmental grants. Open 3rd Feb close Tuesday 10th March. **Action Robyn** Forward to other groups.
- DCMB (Chloe Head) – Regional events & festival program and community event funding application open. (Strawberry fete, carols, Australia day breakfast.) *Different this year needs to be done online Closes March 20th. Forward to Christie to have look at as well.* **Action Robyn**
- Clean up Australia day pack. Meet 9am, Davenport Square

- Dave Welsh – comments on the terms of reference. Read and discussed. Response to be sent. **Action Graeme**
- Bushcare Anne Welsh reported that funds were received some to undertake weed control at Crystal Lake. Also reported a European wasp nest at CL to council and it was removed.
- Biochar mins for Feb Meeting
- Emails re funding for east Tce. upgrade. Forward from Tess.
- Kath Thurmer – a letter of resignation. Thankyou gift/certificate and invitation to dinner to show appreciation for all her work.
- Cath Megson (YAH), information of a program for people aged over 65 to discuss opportunities and challenges of the aging. It will be a trail to asses the need for this type of program. The intention is for it to be community-led and owned. Sessions will take place in the Supper room.

CORRESPONDENCE OUT:

- MCA (Graeme Milne) – Report on Dec meeting, Jan community calendar, for the Maccy Newsletter
- MCA (Graeme) – MACCY MATES to club/groups to confirm dates and participants for Mental First Aid training.
- MCA (Robyn) – thankyou email to all Strawberry Fete stall holders.
- MCA (Robyn) replies to inquiries about next year's Strawberry Fete.
- MCA (Graeme) to Steve Gardner and Men's Shed re furniture for shelter at Davenport Square.
- MCA (Robyn) to Karin Foxwell, YAH, Men's Breakfast, History group re hall work and possibility to use parts of the Institute during hall upgrade.
- MCA (Christie) to MBDC Chloe Head accepting invitation to Australia Day Ceremony.
- Penny to Councillor Minett re upgrade of Eastern side of main street.

REPORTS:

FINANCE:

- Question about deposit of \$50. Unsure who made the payment.
- Reconciliation statements, Profit and Loss statement and Balance sheet for Dec and Jan sent out.

Motion: Anne/Mark That the financial statement be accepted, and accounts paid as they fall due. **Motion carried**

WEB SITE:

- Update Macclesfield information on Council WEBSITE including adding our website information to provide link.
Ongoing
- New Web site. Mark showed us new additions. It is nearing launching, and then can add to it. It is looking good, Thanks Mark.

HALL:

- Hooks of female and disability toilet doors. Done
- Need a hook men's toilet and the automatic closer checked. **Action: Robyn** See if Trevor Pearl can do it?
- Doors jamming. All doors fixed and working better
- Septic has been pumped.
- Foyer
 - straw ceiling – should it be replaced too. Not at this stage.
 - Painting. Ask painters doing hall if they can do it. and how much it would be. Colour same as hall. **Action Robyn.**
- Can we have a fly screen installed on Kitchen louvres? **Motion Penny/Mark** that Brian get a cost for screens to be installed. **Motion carried**

MARKET REPORT:

- Task group met in January and forwarded minutes to everyone.
- **Motion** sent out between meeting. That Macclesfield Market changes from a weekly market to a monthly market to be held on the first Sunday of every month, except January. The first monthly market will be held in the hall on Sunday 3rd May 2020." **Motion carried**
- Have been emailing different markets to get stall holders. Coffee and food caravan and few other have committed.
- Group will be a sub-committee. A call for volunteers to help and be part of this committee has been put out on Facebook. Need a few more people to set up & collect fees etc. A Terms of reference to be written. **Action: Sandy.**
- All documents that have been sent out and come in have been put on goggle drive, therefore, all can access.
- Insurance – looking into market organisers insurance. May be a way to help for those not insured.
- Meegan looking into perhaps MCA having a market stall occasionally.

- Only \$200 was put aside in our Budget for market incidentals, Sub-Committee to work out what funds might be needed so an adjustment can be made.
- Brian – concerned with the way the motion was put forward through a meeting. Felt we didn't have chance to discuss at a meeting. Especially considering may not everybody access emails all the time. In the future avoid asking for decisions to be made outside meeting, except if there is something that must be dealt with before the next meeting. An extra meeting can always be called and if you can't attend send thought to all members.

EVENTS:

- Australia Day Breakfast – About 90 to 100 people attended. Costs were \$297.65

HISTORY: Have selected a few pictures to rehang in the Supper room. Also looking into what to do with the 2 honour boards that were taken down. The group has started sorting out the display cabinets.

AGISITMENT:

CRYSTAL LAKE:

- Still awaiting response to some of the questions sent to CL subcommittee. In particular more detail in budget, number of unsold sculptures and details about the committee. Anne sent out transaction report for the Crystal Lake account A deadline for questions to be answered to be included in the letter to Dave and the sub-committee about the Terms of reference. **Action Graeme**
- Draft Terms of reference for Subcommittee. **Ongoing**
- When Sub-committee policy updated and terms of reference finalised need to call a meeting with CL subcommittee to present, discuss.

BIOCHAR: Meeting 10th Feb. Planning BIOCHAR for beginners on March 18th in the supper room. 7:30pm Supper room booked.

CRAFT GROUP: Meeting in supper room Feb 1st.

MACCY PRIMARY SCHOOL COUNCIL: Meeting 12th Feb AGM Graeme attended.

NEW/GENERAL BUSINESS:

1. MCA planner
 - Clean up day, March 1st 9am Davenport Square.
 - Community grants and event funding application. (*correspondence received*)
2. Community Café – how can we make this work?
 - Petition received to keep the café. MCA agrees.
 - Kath and Brian have organised the last two Sundays
 - Nancy has indicated she would like to come back and will do so until Easter
3. MCA logo. **Action Mark** Will come with some other option.
4. Hall manager Need a job description. **Action Robyn**. Then Advertise the position. Bookings – use web site when ready. Also put sheet on the notice board with bookings. Discussion around how the key might be obtained when the post office is closed, suggestion of a lock box.
5. Strawberry fete subcommittee. Seek assistance for SF organising group on community chat. **Action: Christie**. The Strawberry Fete will be 22nd November. Aim for first meeting in April.
6. Photo competition – Sandy suggested photos to be used on the website. Unsure how to organise. Tess has been working with Pete McGinn and a local photographer, who teach photography to community groups, to fund a 3-year project with possibly a session being in Macclesfield. Images could be used by council and community associations. More information will when available.
7. Outdoor/indoor movie nights. Need to find necessary equipment and licencing. Need to talk to other communities how it works. Council may have some information. **Action Sandy** to look into.
8. Dinner for opening the hall and thanking Kath. Sandy has started planning. 9th May suggested date. Cater and pre sell for 120. Trying to keep cost \$40 to \$50 per head. Will need volunteers to help. To include some speeches, dinner and a show. Suggested that we could ask for ward donation to celebrate the completion of works and upgrade in the Institute and invite councillors.
9. 3 Brother Arms have organised Music festival March 14th. Expecting it to be a big event. Put on March calendar.
10. Echunga Community Association committee interesting in having a combined picnic. To show them our facilities. Perhaps at CL. Could be a way to pool resources. Like to get Meadows involved as well. Strong lobby group.
11. Community led initiatives - Gumeracha street upgrade, get them to come and talk to us about what they have done. Include Meadows and Echunga. **Action Penny**.
12. Maccy/Meadows/Echunga on show – Tess would like to organise South Ward towns On Show events. This could be discussed at a combined Association picnic.
13. New general business to come before correspondence and reports.

Next Meeting: Monday 16th March. 7pm

MEETING CLOSURE. 9:30

Signed as a correct record: _____